

ICKFORD PARISH COUNCIL

MINUTES OF THE MEETING OF ICKFORD PARISH COUNCIL

Held on 8th March 2016, at 7.30pm at Ickford Village Hall Annexe

Present: Councillor Andrew Brunet (AB) - Chairman
 Councillor Ruth Baker (RB)
 Councillor Louise Arnold (LA)
 Councillor Peter Jordain (PJ)
 Councillor Vina Parmar (VP)
 Parish Clerk Nicola Dawson (ND)
 District Councillor Michael Rand (MR)

Plus 1 local resident

Item	Previous Minute	Subject	Action																				
127.		Apologies for Absence Apologies were received & approved from Councillor Barbara Kolbert, Councillor Keith Green & County Councillor Margaret Aston.																					
128.		Declaration of Interest VP declared her interest in the IVSA as the current tenant of the village shop. RB declared her interest as a shareholder in the IVSA.																					
129.		Requests for Dispensations None received.																					
130.		Confirmation of Previous Minutes The minutes of the last meeting held on 9th February 2016 were agreed a true record & signed off by the Chairman.																					
131.		Finance																					
a)		Drawn Cheques at meeting (for February 2016)																					
		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Payee</th> <th style="text-align: center;">Item</th> <th style="text-align: center;">Cheque No.</th> <th style="text-align: center;">Period</th> <th style="text-align: center;">Amount</th> </tr> </thead> <tbody> <tr> <td>N Dawson</td> <td>Clerk salary Feb 2016</td> <td style="text-align: center;">521</td> <td style="text-align: center;">Feb 16</td> <td style="text-align: right;">£327.80</td> </tr> <tr> <td>Bucks Playing Field Assoc.</td> <td>Annual subscription</td> <td style="text-align: center;">522</td> <td style="text-align: center;">2015-16</td> <td style="text-align: right;">£20.00</td> </tr> <tr> <td colspan="4">TOTAL</td> <td style="text-align: right;">£347.80</td> </tr> </tbody> </table>	Payee	Item	Cheque No.	Period	Amount	N Dawson	Clerk salary Feb 2016	521	Feb 16	£327.80	Bucks Playing Field Assoc.	Annual subscription	522	2015-16	£20.00	TOTAL				£347.80	
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b)		The accounts for January 2016 Income, Expenditure & Reconciliation for January 2016, previously circulated to the Parish Council members, was agreed as a correct record & duly signed by the Chairman.																					
c)		Project List 2016 RB & LA advised the PC that the WI have offered to take responsibility for the painting of the bus shelter. The idea was approved for the bus shelter to be painted by local children using their handprints. PC are to provide the funds for materials. RB agreed to provide a statement to the Clerk to cover any H&S issues associated with this.	<i>RB</i>																				

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132.	<p>Parish Council Standing Orders & Codes of Conduct The PC approved the following previously circulated draft documents and resolved to adopt them as final:</p> <ul style="list-style-type: none"> • Code of Conduct • Complaints Procedure • Protocol & Officer Relations • Standing Orders <p>ND to issue these documents as final and add to the website.</p>	<i>ND</i>
133.	<p>Correspondence & Communications Since Last Meeting</p> <p>a) "Land & Partners" development consultant letter The letter received from Jonathan Harbottle was discussed. It was agreed to defer any further discussions with any developer until a resolution is reached by the PC with regard to Neighbourhood Planning. Should the PC decide to produce a Neighbourhood Plan, then Council approved or recommended suppliers / developers would be contacted in the first instance. ND to write response.</p> <p>b) "Best Kept Village" competition It was resolved unanimously not to enter this year.</p> <p>c) School Academy Status A written update was received by the clerk after the Agenda was issued - all agreed to include this item. The clerk read out an update from the Headteacher of Ickford Combined School announcing that the school was granted Academy Status on 17th February 2016. The date for completion of the conversion has been set for 1st June 2016. Please refer to full statement attached.</p>	<i>CLOSE ND</i>
134.	<p>Meetings Attended on behalf of the Parish Council in the period</p> <p>a) LAF attended by RB RB briefed the PC on the LAF attended during the month. RB advised that this is a very useful meeting to attend for updates, info on grants available, share ideas with other Parishes & make contacts with other Councillors in the area. Please refer to RB's notes attached.</p> <p>b) Local Parish "Get Together" AB briefed the PC on the informal meeting with representatives from Shabbington, Oakley & Worminghall PC's that took place on 23rd February. This was attended by AB, RB & ND. The main subject discussed was Neighbourhood Planning (NP) & in particular the idea of forming a joint community plan. ND is coordinating a briefing for all parties, with a representative from AVDC, once each Parish has approval from their respective PC meetings during March. C/F to next month to be discussed under Neighbourhood Planning.</p>	<i>CLOSE</i>
135.	<p>Planning</p> <p>1 application was raised during February:</p> <p>16/00650/ALB: 64 Worminghall Road, Ickford - replacement front door - no objections</p>	

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136.		<p>Open Forum for Parishioners (under adjournment)</p> <p>AB welcomed local residents to the meeting & invited them to raise any issues to the Parish Council.</p> <p>Street Lighting 1 resident reported that the street light at the bus stop is still out. LA reported that this was logged on the AVDC "track it" system & shows the status as "resolved". It is assumed that this means the job has been instructed & should be fixed soon - LA to follow this up.</p> <p>AVDC Update MR provided an update from AVDC & advised all the PC to read the latest issue of the "Vale Times" that should be distributed soon. MR drew specific attention to the piece covering council tax & how the Government have reduced budgets & consequently how AVDC are trying to claw back any shortfalls.</p>	<p>LA</p> <p>ALL</p>
		Project Updates	
137.		Village Maintenance & Landscaping	
a)	122a)	Dog Fouling: An incident was reported to the PC by a local resident & the PC discussed the email received at length. A report produced by BK was also discussed (please refer to link 1 , 2 , 3). It was agreed that the issue of dog fouling has to improve, specifically in the children's play area. It was agreed that all PC are to come to next month's meeting with ideas of how this situation can be improved. ND to find out cost estimates for fencing off the play area & to see if there are any grants available to support this. ND to reply to resident's email & advise of this action.	<p>ALL</p> <p>ND</p> <p>C/F</p>
b)	122c)	Tree Survey: ND advised that CTS have carried out a further inspection & confirmed all works were completed according to the spec & invoice. ND has requested for CTS to cut back the overhang on the resident's fence in School Close next time they are in Ickford. It was agreed to send the payment.	CLOSE
c)	122e)	Grass Cutting Contracts: ND advised that Cartwright Landscapes have been notified of the PC decision last month to award them the contract for grass cutting.	CLOSE
138.		Highways & Byways	
a)	123a)	AED: Dave Crawford of the Sports Pavilion Committee has seen the cabinet & is arranging with an electrician to install onto the wall of the Pavilion. Once in place, ND to arrange training session for the village community.	C/F
b)	123b)	MVAS: Grant has been received for the full amount of £2,985. Awaiting delivery of parts before install.	C/F
c)	123d)	Drive leading up to the park: Repair works to take place during the Easter school holidays.	C/F
d)	123e)	Road Gritting: ND to clarify with AVDC under what circumstances the grit provided is to be used & by whom.	<p>ND</p> <p>C/F</p>
e)	123f)	Surface Water Drains: LA following up progress with the "track it" system	<p>LA</p> <p>C/F</p>
f)		Footpaths: The PC discussed the paper produced by BK (please refer to link). It was agreed that in the first instance the PC need to find out ownership of each footpath that requires maintenance. ND to contact Margaret Aston for advice & a	ND

PREPARED BY: CLERK TO THE COUNCIL

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		contact at County level. AB to provide a map highlighting the footpaths in question. No volunteer group was agreed to lead this - C/F to next month.	AB C/F
g)	123c)	Car Parking: The PC discussed the paper provided by BK (please refer to link) & agreed the following: <ul style="list-style-type: none"> Continue with issuing leaflets to car windscreens (the original leaflet with diagram only) VP agreed to hold some of these leaflets in the shop for general distribution - BK to provide to VP NOT to publish any photos of any cars parked inappropriately & NOT to publicly "name& shame" repeat offenders as this is not appropriate action for the PC to take. 	VP /BK ALL
139.		Communication & Publicity	
a)	124a)	Neighbourhood Planning/ VALP: No updates received from AVDC as yet regarding the VALP. It was resolved that all of the PC wish to pursue the idea of a joint community plan with Shabbington, Oakley & Worminghall. C/F to next month to discuss progress with neighbouring Parishes.	C/F
b)	124c)	"Play Around the Parishes": It was resolved not to run an event this year.	CLOSE
140.		Village Organisations & "Institutions"	
a)	125a)	Sports Pavilion & Football Club: AB advised that the football team have decided not to continue playing on Ickford recreation ground for the time being due to the general condition of the pitch. They are looking into costs & means to resolve the maintenance issues (e.g. lumps, mole hills, grass length, dog fouling). AB to inquire as to their intentions to return.	AB C/F
b)	125b)	Bucks Playing Field Association: PC have paid annual subs of £20.	CLOSE
c)	125d)	Village Shop Association: AB briefed the PC on his recent meeting with Paul Farrell of the IVSA & provided a report (please refer to link). It was resolved that no further discussion take place by the PC at this time.	CLOSE
d)	125e)	Annual Parishes Meeting (APM): ND to book the main village hall for the evening of 17th May & to draft an invite to all village organisations advising them that the meeting will be an opportunity for them to present their annual report. This event will include refreshments.	ND
141.		Next Meeting agreed 12th April 2016 7.30pm in the Annexe at Ickford Village Hall	

The meeting closed at 9.40pm

All supporting documentation referred to in the minutes above can be found on the Parish Council section of the website www.ickfordcommunity.wordpress.com and in the files held by the Parish Clerk.

Signed:

Date:

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