

ICKFORD PARISH COUNCIL

MINUTES OF THE MEETING OF ICKFORD PARISH COUNCIL

Held on 14th June 2016, at 7.30pm at Ickford Village Hall Annexe

Present: Councillor Louise Arnold (LA) Chairman
 Councillor Andrew Brunet (AB) Vice Chairman & RFO
 Councillor Ruth Baker (RB)
 Councillor Peter Jordain (PJ)
 Councillor Vina Parmar (VP)
 Nicola Dawson (ND) Parish Clerk
 District Councillor Michael Rand (MR)

2 residents from Ickford

Item	Previous Minute	Subject	Action																																																		
173.		Apologies & approval of absence Apologies previously received by Councillor Barbara Kolbert (BK) & Councillor Keith Green (KG) were approved																																																			
174.		Declaration of Interest None received																																																			
175.		Requests for Dispensations None received																																																			
176.		Confirmation of Previous Minutes The minutes of the last meeting held on 10 th May 2016 were agreed a true record & signed off by the Chairman.																																																			
177.		Finance																																																			
a)		Drawn Cheques at meeting (for May 2016)																																																			
		<table border="1"> <thead> <tr> <th>Payee</th> <th>Item</th> <th>Cheque No.</th> <th>Period</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>BALC</td> <td>Annual subscription to the BMKALC & NALC for the PC</td> <td>534</td> <td>2016-17</td> <td>£108.80</td> </tr> <tr> <td>Playsafety Ltd</td> <td>Annual play area inspection</td> <td>535</td> <td>2016-17</td> <td>£96.60</td> </tr> <tr> <td>Cartwrights</td> <td>Instalment 1 of 7 for grass cutting</td> <td>537</td> <td>Mar-April</td> <td>£323.32</td> </tr> <tr> <td>Cartwrights</td> <td>Instalment 2 of 7 for grass cutting</td> <td>538</td> <td>May 16</td> <td>£323.32</td> </tr> <tr> <td>Nicola Dawson</td> <td>Clerks salary for month of May & stamps</td> <td>539</td> <td>May 16</td> <td>£331.64</td> </tr> <tr> <td>Keith Green</td> <td>Expenses for land registry searches</td> <td>540</td> <td>May 16</td> <td>£18.00</td> </tr> <tr> <td>Friends of St Nicholas</td> <td>Keith Tattersfield fee for Internal Audit approved Minute No. 146c).</td> <td>541</td> <td>2015-16</td> <td>£50.00</td> </tr> <tr> <td>Ruth Baker</td> <td>Expenses for paper for Informer</td> <td>542</td> <td>May 16</td> <td>£44.94</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td>£1296.62</td> </tr> </tbody> </table>	Payee	Item	Cheque No.	Period	Amount	BALC	Annual subscription to the BMKALC & NALC for the PC	534	2016-17	£108.80	Playsafety Ltd	Annual play area inspection	535	2016-17	£96.60	Cartwrights	Instalment 1 of 7 for grass cutting	537	Mar-April	£323.32	Cartwrights	Instalment 2 of 7 for grass cutting	538	May 16	£323.32	Nicola Dawson	Clerks salary for month of May & stamps	539	May 16	£331.64	Keith Green	Expenses for land registry searches	540	May 16	£18.00	Friends of St Nicholas	Keith Tattersfield fee for Internal Audit approved Minute No. 146c).	541	2015-16	£50.00	Ruth Baker	Expenses for paper for Informer	542	May 16	£44.94					£1296.62	
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		*Please note that cheque no 536 (not included above) was not approved or signed, as it is believed to be for the incorrect amount – ND to follow up.																																																			

PREPARED BY: CLERK TO THE COUNCIL

Nicola Dawson, 4 Bridge Road, Ickford, Bucks, HP18 9HX

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		<p>individual contractors for each job as they arise – general feeling was that this was not time or cost effective – C/F to discuss next month</p> <ul style="list-style-type: none"> • Main priority is to cover the emptying of the bins (that GM has always done) – ND to get advice from AVDC & check costs for emptying bins. • MVAS: LA to contact GM to establish the situation with monitoring & managing the MVAS system. • ROSPA: It was agreed that there is nothing on the report that requires urgent attention – C/F to next month. 	<p><i>C/F</i></p> <p><i>ND</i></p> <p><i>LA</i></p> <p><i>C/F</i></p>
179.		<p>Meetings Attended on behalf of the Parish Council in the period</p> <p>a) LAF: RB had previously circulated a report following attendance of this meeting – no action required</p> <p>b) Transport for Bucks Conference: LA provided a brief update following attendance – no action required.</p>	
180.		<p>Planning</p> <p>No planning applications were received during the month</p>	
181.		<p>Open Forum for Parishioners (under adjournment)</p> <p>2x residents present at the meeting.</p> <p>A local resident asked about the progress with the defibrillator – please refer to item 183a) & the footpaths – please refer to item 183d).</p>	
		<p>Project Updates</p>	
182.		<p>Village Maintenance & Landscaping</p>	
a)	168a)	<p>Dog Fouling & Bins:</p> <ul style="list-style-type: none"> • LA presented the replacement bin option which is fire retardant, at a cost of £237.00 each (including VAT) – all agreed to proceed & order x2 & arrange installation with a budget agreed of £600. 	<i>CLOSE</i>
b)	168b)	<p>Street Lighting:</p> <ul style="list-style-type: none"> • ND & LA reported that all known repairs have now been fixed 	<i>CLOSE</i>
c)	168c)	<p>Zip Wire:</p> <ul style="list-style-type: none"> • BK arranging repair – C/F to next meeting 	<i>C/F</i> <i>BK</i>
183.		<p>Highways & Byways</p>	
a)	169a)	<p>AED:</p> <ul style="list-style-type: none"> • ND to contact Oakley again ref the cheque for the training • It was agreed that if Otmoor Electrics do not install the cabinet by Friday of this week then ND to arrange with another contractor. PC approved a budget up to a maximum of £200 	<i>C/F</i>
b)	169b)	<p>Drive leading up to the park: Repairs complete</p>	<i>CLOSE</i>
c)	169c)	<p>Surface Water Drains: LA to chase up progress</p>	<i>C/F</i>

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d)	169d)	<p>Footpaths:</p> <ul style="list-style-type: none"> • ND updated on the progress made & that all individual complaints & issues raised have now been reported to Bucks CC, ROW & Tfb departments. All are being investigated. • ND to contact Fred Ellis at Church Farm requesting that the footpath (ICK/10) is very overgrown & requires trimming back. • It was noted that the hedge going out of the village on Bridge Road, just before the bridges, on the LHS is now causing an obstruction with visibility for motorists – ND to report • All agreed that the landowners responsible for public rights of way, footpaths, hedges etc. should be contacted in March next year as a reminder to ensure growth is kept to a minimum. The footpath committee are to coordinate this & list all sites applicable, with contacts, locations etc. 	ND ND PJ/BK/ RB
e)	169e)	<p>Car Parking:</p> <ul style="list-style-type: none"> • No further action taken – C/F to next month 	C/F BK
184.		Communication & Publicity	
a)	170a)	<p>Neighbourhood Planning/ VALP: LA summarised the recent document provided by AVDC as follows:</p> <ul style="list-style-type: none"> • Ickford has now been re-classified as a medium village (previously large) • This equates to a maximum of 55 new houses (previously 100+) by 2033 • 4 sites have been identified, 1 complete, 3 waiting approval. • This leaves a shortfall of 51 new sites, the HELAA has identified 0 suitable sites in Ickford to cover this shortfall. • There will be a Public Consultation between 7th July and 5th September 2016 • LA to include a summary in the Informer & on the website, providing links to the websites where residents can access the full VALP report • Summary to include information regarding the public consultation meetings <p>It was agreed that the PC still wished to pursue the idea of forming a Cluster Neighbourhood Plan with Oakley, Shabbington & Worminghall – MR offered to contact Olivia at AVDC for advice on next steps.</p>	LA LA
185.		Village Organisations & "Institutions"	
a)	171a)	<p>Sports Pavilion & Football Club & Playing Field:</p> <ul style="list-style-type: none"> • Ideas were discussed & it was resolved to produce a questionnaire for the residents of Ickford to complete, stating their preferences on the ideas put forward. LA agreed to produce the questionnaire & it will be distributed with the next Informer. • Replies can be posted back to the shop, the Pavilion (during Café in the Park) or directly to the Clerk. • ND advised that no response has been received from the Football Club in relation to setting up a meeting. 	LA ND
b)		<p>Village Community Groups Communication:</p> <ul style="list-style-type: none"> • LA presented her idea on forming a “community action group” within the village to support all members of the community including; the young, elderly & vulnerable people. This would be independent from the PC – all agreed this would not pose as a conflict of interest. 	VP

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		<ul style="list-style-type: none">All agreed that a good way to bring together all village committees, groups, etc. would be to hold a joint village social event – VP stated that she would investigate the idea of a “Party in the Park”, put together a proposal & circulate to the PC for comment.	
186.		Next Meeting agreed 12th July 2016, 7.30pm in the Annexe at Ickford Village Hall	

The meeting closed at 10.30pm

All supporting documentation referred to in the minutes above can be found on the Parish Council section of the website www.ickfordcommunity.wordpress.com and in the files held by the Parish Clerk.

Signed:

Date:

DRAFT