

ICKFORD PARISH COUNCIL

MINUTES OF THE MEETING OF ICKFORD PARISH COUNCIL

Held on 12th July 2016, at 7.30pm at Ickford Village Hall Annexe

Present:

Councillor Louise Arnold	(LA)	Chairman
Councillor Andrew Brunet	(AB)	Vice Chairman & RFO
Councillor Ruth Baker	(RB)	
Councillor Peter Jordain	(PJ)	
Councillor Vina Parmar	(VP)	
Councillor Barbara Kolbert	(BK)	
Councillor Keith Green	(KG)	
Nicola Dawson	(ND)	Parish Clerk

1 resident from Ickford

Item	Previous Minute	Subject	Action																																													
187.		Apologies & approval of absence Apologies received by District Councillor Michael Rand was approved																																														
188.		Declaration of Interest None received																																														
189.		Requests for Dispensations None received																																														
190.		Confirmation of Previous Minutes The minutes of the last meeting held on 14 th June 2016 were agreed a true record & signed off by the Chairman.																																														
191.		Finance																																														
a)		Drawn Cheques at meeting (for May 2016)																																														
		<table border="1" style="width: 100%; border-collapse: collapse; margin: 0 auto;"> <thead> <tr style="background-color: #d3d3d3;"> <th style="width: 20%;">Payee</th> <th style="width: 30%;">Item</th> <th style="width: 10%;">Cheque No.</th> <th style="width: 10%;">Period</th> <th style="width: 30%;">Amount</th> </tr> </thead> <tbody> <tr> <td>Cartwrights</td> <td>Grass cutting June (3 of 7)</td> <td>544</td> <td>June 16</td> <td style="text-align: right;">£323.32</td> </tr> <tr> <td>Ickford School</td> <td>Informer costs for May 16</td> <td>545</td> <td>May 16</td> <td style="text-align: right;">£58.31</td> </tr> <tr> <td>Ickford School</td> <td>Informer Costs for June 16</td> <td>546</td> <td>June 16</td> <td style="text-align: right;">£58.33</td> </tr> <tr> <td>N Dawson</td> <td>Clerk salary & expenses for June 16</td> <td>547</td> <td>June 16</td> <td style="text-align: right;">£349.30</td> </tr> <tr> <td>Oakley Parish Council</td> <td>Donation for 1st Responder – reissued cheque approved Minute No 83a</td> <td>548</td> <td>2016</td> <td style="text-align: right;">£200.00</td> </tr> <tr> <td>Glasdon UK Ltd</td> <td>2 x new bins, fixing kit & plinths</td> <td>549</td> <td>July 16</td> <td style="text-align: right;">£453.57</td> </tr> <tr> <td>Crystal Betteley</td> <td>Paint for the bus shelter hand prints</td> <td>550</td> <td>July 16</td> <td style="text-align: right;">£27.05</td> </tr> <tr style="background-color: #d3d3d3;"> <td colspan="4"></td> <td style="text-align: right;">£1,469.88</td> </tr> </tbody> </table>	Payee	Item	Cheque No.	Period	Amount	Cartwrights	Grass cutting June (3 of 7)	544	June 16	£323.32	Ickford School	Informer costs for May 16	545	May 16	£58.31	Ickford School	Informer Costs for June 16	546	June 16	£58.33	N Dawson	Clerk salary & expenses for June 16	547	June 16	£349.30	Oakley Parish Council	Donation for 1 st Responder – reissued cheque approved Minute No 83a	548	2016	£200.00	Glasdon UK Ltd	2 x new bins, fixing kit & plinths	549	July 16	£453.57	Crystal Betteley	Paint for the bus shelter hand prints	550	July 16	£27.05					£1,469.88	
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b)		<p>The accounts for May 2016 Income, Expenditure & Reconciliation for May 2016, previously circulated to the Parish Council members, was agreed as a correct record & duly signed by the Chairman.</p>	
c)		<p>Annual Accounts for 2015/16 – URGENT business added after agenda issued AB (RFO) advised that Mazars (external auditors) have highlighted variance issues relating to the 2014/15 VAT receipts to the value of £794. The accounts submission needs to be adjusted to account for this variance by resubmitting the form to explain the variance & move the amount to a different section of the form. All agreed that the revised statement should be signed off by the Chair & RFO in the presence of the clerk without the need for a further extraordinary PC meeting.</p>	AB/LA ND
d)		<p>Ickford Informer Costs The previous discrepancy over the costs of the printing of the Informer was explained as an error made by the school in producing the invoice. This has now been rectified & the true amount signed off & paid. The PC discussed the difference in costs of printing the whole Informer in Black & White at a cost of £7 versus some colour pages included at a cost of £57 (based on last months' invoice). It was agreed to print the next issue all in Black & White as a trial with a view to saving an average of £50 per month for future issues. BK agreed to make a full colour version available on the website.</p>	
e)		<p>Project List 2016 The project list was discussed & several items were confirmed as now completed – ND agreed to update the list & circulate with the minutes (see attached).</p>	ND
192.		<p>Correspondence & Communications Since Last Meeting</p> <p>a) Email from Ruth Oxley: The offer of providing a memorial bench or similar to the village was discussed. It was agreed that the land in Little Ickford surrounding the pond is not owned by the PC & therefore would not be a suitable location. It was suggested that 2 picnic benches (with a plaque) to be positioned on PC land (i.e. recreation ground) would be greatly appreciated & has been requested by several residents via a local survey asking for ideas to improve the recreation ground & Pavilion facility. ND to communicate this back to Ms. Oxley.</p> <p>b) Oak tree donation: The offer for a resident to donate an oak tree to the village was discussed & voted on. It was unanimously agreed that the PC would not be able to accept this offer due to a lack of suitable locations & the ongoing maintenance costs that an oak tree would require. LA to advise on decision.</p> <p>c) Single Unitary Survey: Discussed & agreed not to respond to the survey as a PC but advised that individuals are welcome to respond personally.</p> <p>d) S106 & CIL engagement workshop: No volunteers came forward to attend this workshop, however KG requested a pack of information following the event if available. ND to action.</p>	ND LA ND
193.		<p>Meetings Attended on behalf of the Parish Council in the period</p> <p>None reported this month.</p>	

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194.		<p>Planning</p> <p>The following planning applications were received in the month & circulated with the agenda:</p> <ul style="list-style-type: none"> • <u>16/02293/ALB</u>: Church Farm House, 23 Church Road, Ickford HP18 9HZ - (Amendment to listed building consent ref 16/00064/ALB) – <u>NO objections</u> • <u>16/02292/APP</u>: Church Farm House, 23 Church Road, Ickford HP18 9HZ - (Amendment to planning permission 16/00063/APP) – <u>NO objections</u> • <u>16/02169/APP</u>: 63 Bridge Road Ickford Buckinghamshire HP18 9HU - Demolition of existing flat roofed outbuilding/carport suffering from subsidence and construction of replacement with pitched roof to identical foot print. <u>NO objections</u> 	
195.		<p>Open Forum for Parishioners (under adjournment)</p> <p>1x resident present at the meeting.</p> <p>A local resident was in attendance & raised questions regarding the VALP – this was discussed later at the meeting under Item 198.</p>	
		Project Updates	
196.		Village Maintenance & Landscaping	
a)	182c)	<p>Zip Wire:</p> <ul style="list-style-type: none"> • BK suggested a temporary repair to the surround of the zip wire at an approximate cost of £30 with a view to providing a full repair later in the year when the ground will be softer. BK to arrange this temporary repair ASAP in time for the children’s school holidays. The PC approve spend of c£30. Review in September for a full repair. 	<p><i>BK</i></p> <p><i>C/F</i></p>
b)	178d)	<p>Village Custodian & duties:</p> <ul style="list-style-type: none"> • ND reported that no interest has been shown in the vacancy placed for a Village Custodian • LA updated that the new bins have been delivered & that she is arranging installation shortly. LA also advised that AVDC will empty the 2 new bins weekly at a cost of £72 per bin, per annum. The PC duly agreed to go ahead & arrange this at a total cost of £144 per annum. LA to action. • The PC considered alternative solutions to cover the village maintenance requirements – VP suggested using local company “Got it Covered”. The PC agreed to trial this service for 3 months & to review at the October meeting. ND to make contact with them & report any items as they arise. The PC approved a budget of £360 for the clerk to manage for this purpose from now until October. • It was agreed that the items to be reported include clearing the brambles on the path leading to the recreation ground & fixing the gate leading onto the drive. ND to report. • MVAS – PJ offered to manage the moving of the MVAS, charging the battery & collating the data should Gary Munson (GM) no longer wish to – LA to contact GM to confirm. • PJ agreed to walk the footpaths on a monthly basis & report any issues. 	<p><i>LA</i></p> <p><i>ND</i></p> <p><i>ND</i></p> <p><i>LA</i></p> <p><i>PJ</i></p>

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199.		Village Organisations & "Institutions"	
a)	185a)	Sports Pavilion & Recreation Ground: <ul style="list-style-type: none"> • LA updated the PC on the results received so far from the survey provided to all residents in this months' Informer. The majority requested picnic benches outside the Pavilion, an upstairs room extension in the Pavilion & a hard surface track around the outside of the recreation ground to be used for running, scooters, bikes etc. • LA agreed to come up with proposals & quotes for the September meeting. • ND to go ahead & set a date for a meeting for the Pavilion Committee, PC representatives & any other interested parties. 	 <i>LA</i> <i>LA</i> <i>ND</i>
b)	185b)	Village Community Groups Communication: <ul style="list-style-type: none"> • VP researching the "Party in the Park" & plans to produce a proposal for the September meeting. • It was unanimously agreed to begin planning the event now in order that it can take place in 2017. 	 <i>VP</i>
200.		Next Meeting agreed 13th September 2016, 7.30pm in the Annexe at Ickford Village Hall	

The meeting closed at 9.50pm

All supporting documentation referred to in the minutes above can be found on the Parish Council section of the website www.ickfordcommunity.wordpress.com and in the files held by the Parish Clerk.

Signed:

Date: