

ICKFORD PARISH COUNCIL

MINUTES OF THE MEETING OF ICKFORD PARISH COUNCIL

Held on 13th September 2016, at 7.30pm at Ickford Village Hall Annexe

Present: Councillor Louise Arnold (LA) Chairman
 Councillor Andrew Brunet (AB) Vice Chairman & RFO
 Councillor Vina Parmar (VP)
 Councillor Keith Green (KG)
 Nicola Dawson (ND) Parish Clerk

4 x residents from Ickford

Item	Previous Minute	Subject	Action																																								
201.		Apologies & approval of absence Apologies received by District Councillor Michael Rand, Councillors Ruth Baker, Peter Jordain & Barbara Kolbert were all approved.																																									
202.		Declaration of Interest None received																																									
203.		Requests for Dispensations None received																																									
204.		Confirmation of Previous Minutes The minutes of the last meeting held on 12 th July 2016 were agreed a true record & signed off by the Chairman.																																									
205.		<p>Finance</p> <p>a) Drawn Cheques at meeting (for July & August 2016)</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Payee</th> <th style="text-align: left;">Item</th> <th style="text-align: left;">Cheque No.</th> <th style="text-align: left;">Period</th> <th style="text-align: left;">Amount</th> </tr> </thead> <tbody> <tr> <td>Cartwrights</td> <td>Grass cutting July (4 of 7)</td> <td>551</td> <td>July 16</td> <td>£323.32</td> </tr> <tr> <td>Ickford School</td> <td>Informer costs for July 16</td> <td>552</td> <td>July 16</td> <td>£58.33</td> </tr> <tr> <td>Aylesbury Mains</td> <td>Repairs to all street lights reported</td> <td>553</td> <td>June 16</td> <td>£233.52</td> </tr> <tr> <td>N Dawson</td> <td>Clerk salary & expenses for July 16</td> <td>554</td> <td>July 16</td> <td>£327.80</td> </tr> <tr> <td>N Dawson</td> <td>Clerk salary & expenses for August 16</td> <td>555</td> <td>Aug 16</td> <td>£327.80</td> </tr> <tr> <td>HMRC</td> <td>Unpaid employer tax return from previous year for previous clerk</td> <td>556</td> <td>May 15</td> <td>£53.51</td> </tr> <tr> <td colspan="4"></td> <td style="text-align: right;">£1324.28</td> </tr> </tbody> </table>	Payee	Item	Cheque No.	Period	Amount	Cartwrights	Grass cutting July (4 of 7)	551	July 16	£323.32	Ickford School	Informer costs for July 16	552	July 16	£58.33	Aylesbury Mains	Repairs to all street lights reported	553	June 16	£233.52	N Dawson	Clerk salary & expenses for July 16	554	July 16	£327.80	N Dawson	Clerk salary & expenses for August 16	555	Aug 16	£327.80	HMRC	Unpaid employer tax return from previous year for previous clerk	556	May 15	£53.51					£1324.28	
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b)	<p>The accounts for June & July 2016 Income, Expenditure & Reconciliation for June & July 2016, previously circulated to the Parish Council members, was agreed as a correct record & duly signed by the Chairman.</p>	
c)	<p>Ickford Informer Costs Following the trial black & white printing of the Informer, agreed at the July meeting, feedback was discussed:</p> <ul style="list-style-type: none"> • The general opinion of residents was that the photographs that appeared in the Informer were impossible to decipher in black & white. • All agreed to revert back to colour printing of the photos in future editions of the Informer. • It was also agreed to produce a colour supplement of the previous photos to accompany the next edition with an explanatory note. • It was resolved that ALL future articles that appear in the Informer must be attributed to the author & the person's name to appear with their article • It was also agreed that the front title of the Informer should have a line reading "collated & produced by....." With the name/s of those producing that month's issue as there still remains confusion as to whether it is a Parish Council publication – which it is not. 	<i>RB/BK</i>
d)	<p>Annual Accounts submission to Mazars AB confirmed that the final signed accounts for 2015/16 have now been received – ND to complete final form & display notice on the notice board & the website</p>	<i>ND</i>
e)	<p>Project List 2016 Nothing to add or change this month</p>	
206.	<p>Correspondence & Communications Since Last Meeting</p> <p>a) LAF Meeting on 15th September: No volunteers to attend</p> <p>b) Bernwode Bus Survey: No comment to make as the PC do not feel it is relevant to our residents as it does not cover our area</p> <p>c) Bucks Community NHS Health Checks: Discussed the viability of arranging this in the village hall during December however all agreed we need to establish interest / need in the village first. Approved the inclusion of a brief in the next Informer advising if anyone is interested to contact the clerk. C/F until responses have been received before making a decision to pursue.</p> <p>d) Single Unitary Meeting: ND advised that Bucks CC will be sending a representative to deliver a short presentation prior to our December meeting at 7pm to address all councillors. ND to confirm.</p>	<i>ND</i> <i>C/F</i> <i>ND</i>
207.	<p>Meetings Attended on behalf of the Parish Council in the period</p> <p>VALP meeting - AVDC forum held on 13th July, attended by LA, RB, ND LA read out the brief that was circulated to the PC, following the attendance to the forum & explained to the residents present & addressed their questions & concerns. The general concern raised by the residents was that many people felt very confused by the process & misunderstood the AVDC website & the implications for housing development in Ickford. LA agreed to produce a brief explaining the position so far & the next steps in the process. This will then be available to view on the website & in the next Informer.</p>	<i>LA</i>

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208.		<p>Planning</p> <p>The following planning applications were received in the month & circulated with the agenda:</p> <ul style="list-style-type: none"> • 16/02942/APP: 29 Bridge Road, Ickford – application for roof replacement & extension – <i>NO objections</i> 	
209.		<p>Open Forum for Parishioners (under adjournment)</p> <p>4x residents present at the meeting.</p> <p>A local resident raised questions regarding the VALP – this was discussed previously at the meeting under Item 207.</p>	
		Project Updates	
210.		Village Maintenance & Landscaping	
a)	196a)	<p>Zip Wire:</p> <ul style="list-style-type: none"> • As no progress has yet been made in repairing the surround of the zip wire – it was agreed that ND would arrange for “Got it Covered” to fix this before the next meeting. 	<i>ND C/F</i>
b)	196b)	<p>Village Maintenance</p> <ul style="list-style-type: none"> • ND updated that “Got it Covered” have quoted for & are booked in to make the necessary repairs discussed at the previous meeting (including repair of the gate to the park, replacement of notice board, & now including removal of old bins & fixing of the zip wire surround) – this is all covered under the previously agreed budget 	
211.		Highways & Byways	
a)	197a)	<p>Defibrillator (AED):</p> <ul style="list-style-type: none"> • ND updated that there has been no response from the first responder in Oakley, following several requests to provide us with some brief training • ND advised that training has now been arranged directly with the ambulance service & a date set for Saturday 22nd October 11am. ND to book the village hall & include a notice in the Informer inviting residents to attend the training 	<i>C/F ND</i>
b)	197b)	<p>Surface Water Drains:</p> <ul style="list-style-type: none"> • LA advised that progress has been made with TfB at the junction of Golders Close & Worminghall Road. They have acknowledged there is an obstruction in the drain causing the flooding & are arranging a repair. C/F as still not fixed – LA chasing. • ND confirmed that Ron Roberts is searching for a map of the drains in the archives & will advise accordingly when they are found. 	<i>C/F C/F ND</i>

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c)	197c)	<p>Footpaths:</p> <ul style="list-style-type: none"> • ICK/8 (from the Orchard behind the church through to the back of Farm Close) is still listed as “out for inspection” – however it is believed that someone has cleared the main footpath recently & no further complaints have been received. The main issue remains to the impassable stile at the Orchard end. • It was agreed to print a formal “thank you” in the Informer to all those local residents who have helped maintain some of the footpaths & hedges that hang from individual properties onto the public highway / pavement. • LA is in the process of producing a list of landowners stating who is responsible for each hedge / footpath that is used by, or hangs over, public rights of way. • Footpath Committee “walk around” – C/F from last month & again this month for RB / BK / PJ to set up & update on. 	C/F ND/LA LA C/F
d)	197d)	<p>Car Parking:</p> <ul style="list-style-type: none"> • The proposal drawing previously circulated by BK was discussed & it was unanimously agreed that the car parking plan would be examined & dealt with as an entirely separate project to the Pavilion. • It was agreed that some of the ideas proposed in this plan should be combined with some of the ideas proposed in the previous plan that was put forward earlier in the year. • AB agreed to take on board all the comments & concerns raised by the PC, the plans submitted & the plans previously discussed with Mr Ronane at the school & to generate some quotes for suggested works. Updated plan to be discussed at the next PC meeting. 	C/F AB
e)	196b)	<p>MVAS:</p> <ul style="list-style-type: none"> • It was agreed that the PC would get the tools for the MVAS kit back from Gary Munson (GM). • AB agreed to liaise with GM to hand over how to charge the battery & move location as we have been unable to do this since it was installed. • 2 residents present at the meeting volunteered to be on a rota to assist with this, along with PJ. • It was suggested that it works on a 3xweek cycle – charge the battery, leave in 1 location for 3 weeks then hand over to the next location to repeat the process. AB to action. 	LA AB AB
212.		Communication & Publicity	
a)	198a)	<p>Neighbourhood Planning/ VALP:</p> <ul style="list-style-type: none"> • This item was covered under item 207 	
213.		Village Organisations & "Institutions"	

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a)	199a)	<p>Sports Pavilion & Recreation Ground:</p> <ul style="list-style-type: none"> • LA presented a quote received for building a 2nd storey on the current Pavilion. This was considered & it was decided that the PC would never be in a position to raise the level of funds required & would therefore not proceed with this • It was agreed that instead, the PC would look into the cost of a refurbishment of current facilities & add an outdoor terrace area. 3 quotes from local builders will be sought by LA. • ND to get a quote for picnic benches & to advise local resident who expressed a wish to donate a memorial bench. 	LA ND
b)	199b)	<p>Village Community Groups Communication:</p> <ul style="list-style-type: none"> • VP to put a request in the Informer for volunteers who may be interested in forming a committee (in order to begin the planning of this event) to contact her. • It was unanimously agreed to begin planning the event now in order that it can take place in 2017. 	VP
214.		Next Meeting agreed 11th October 2016, 7.30pm in the Annexe at Ickford Village Hall	

The meeting closed at 9.05pm

All supporting documentation referred to in the minutes above can be found on the Parish Council section of the website www.ickfordcommunity.wordpress.com and in the files held by the Parish Clerk.

Signed:

Date: