

ICKFORD PARISH COUNCIL

MINUTES OF THE MEETING OF ICKFORD PARISH COUNCIL

Held on 11th October 2016, at 7.30pm at Ickford Village Hall Annexe

Present:

Councillor Louise Arnold	(LA)	Chairman
Councillor Andrew Brunet	(AB)	Vice Chairman & RFO
Councillor Vina Parmar	(VP)	
Councillor Keith Green	(KG)	
Councillor Ruth Baker	(RB)	
Councillor Peter Jordain	(PJ)	
Councillor Barbara Kolbert	(BK)	
Nicola Dawson	(ND)	Parish Clerk

7 x residents from Ickford

Item	Previous Minute	Subject	Action																																								
215.		Apologies & approval of absence Apologies received by District Councillor Michael Rand were approved.																																									
216.		Declaration of Interest VP declared her interest with the National Lottery due to her position as Post Mistress & explained that this connection (with Camelot) meant she would now not be in a position to apply for any grants from the National Lottery in relation to Item 220a) on this Agenda. It was therefore agreed that LA & ND would take over this action.																																									
217.		Requests for Dispensations None received																																									
218.		Confirmation of Previous Minutes The minutes of the last meeting held on 13 th September 2016 were agreed a true record & signed off by the Chairman.																																									
219.		Finance																																									
a)		Drawn Cheques at meeting (for September 2016)																																									
		<table border="1" style="width: 100%; border-collapse: collapse; margin-left: 20px;"> <thead> <tr> <th style="width: 20%;">Payee</th> <th style="width: 30%;">Item</th> <th style="width: 10%;">Cheque No.</th> <th style="width: 10%;">Period</th> <th style="width: 10%;">Amount</th> </tr> </thead> <tbody> <tr> <td>Cartwrights</td> <td>Grass cutting Aug (5 of 7)</td> <td>557</td> <td>Aug 16</td> <td>£323.32</td> </tr> <tr> <td>Cartwrights</td> <td>Grass cutting Sep (6 of 7)</td> <td>558</td> <td>Sep 16</td> <td>£323.32</td> </tr> <tr> <td>Ickford School</td> <td>Informer costs for Oct 16</td> <td>559</td> <td>Sep 16</td> <td>£56.76</td> </tr> <tr> <td>Mazars</td> <td>External audit for ye March 2016</td> <td>560</td> <td>Sep 16</td> <td>£120.00</td> </tr> <tr> <td>N Dawson</td> <td>Clerk salary & for Sep 16</td> <td>561</td> <td>Sep 16</td> <td>£327.80</td> </tr> <tr> <td>Got It Covered</td> <td>Repairs to fence, gate etc</td> <td>562</td> <td>Sep 16</td> <td>£220.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td style="text-align: right;">£1,371.20</td> </tr> </tbody> </table>	Payee	Item	Cheque No.	Period	Amount	Cartwrights	Grass cutting Aug (5 of 7)	557	Aug 16	£323.32	Cartwrights	Grass cutting Sep (6 of 7)	558	Sep 16	£323.32	Ickford School	Informer costs for Oct 16	559	Sep 16	£56.76	Mazars	External audit for ye March 2016	560	Sep 16	£120.00	N Dawson	Clerk salary & for Sep 16	561	Sep 16	£327.80	Got It Covered	Repairs to fence, gate etc	562	Sep 16	£220.00					£1,371.20	
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b)		The accounts for August 2016 Income, Expenditure & Reconciliation for August 2016, previously circulated to the Parish Council members, was agreed as a correct record & duly signed by the Chairman.	
c)		Project List 2016 Nothing to add or change this month	
220.		<p>Correspondence & Communications Since Last Meeting</p> <p>a) Big Lottery Fund “Celebrate Scheme”: LA explained that the deadline for application for funding (in relation to the suggested community event “Party in the Park”) is 21st October – LA & ND agreed to apply for a grant.</p> <p>b) Government Finance Settlement Policies for 2017/18 (Bucks Branch Meeting): Councillors agreed for ND to send a response to question 6 & 7 as follows: <i>Question: Do you agree with the suggestion that referendum principles may be extended to all local precepting authorities? (i.e. imposing a limit of 2% increase pa on small parish councils)</i> <i>Response: The PC do not agree with imposing this limit on smaller parishes as we do not yet know the implications that may be imposed on smaller parishes, with further devolution plans that District & County councils may be planning. Smaller parishes therefore cannot commit to limiting any increase in precept to 2% when future financial responsibilities being passed down from County level are currently unknown.</i></p> <p>c) Transport for Bucks Winter Conference: PJ agreed to attend on 1st November on behalf of the PC</p> <p>d) Neighbourhood Planning Support APC Planning: It was agreed to continue to hold any further action until after the release of the VALP in December. ND agreed to investigate background information on the company & the services offered & any costs associated by December.</p>	<p style="text-align: right;">C/F LA/ND ND PJ ND</p>
221.		<p>Meetings Attended on behalf of the Parish Council in the period</p> <p>None reported this month</p>	
222.		<p>Planning</p> <p>The following planning applications were received in the month & circulated with the agenda:</p> <ul style="list-style-type: none"> • 16/03387/APP: 10 Golders Close, Ickford – application for 2 x storey extension & front porch – NO objections 	
223.		<p>Open Forum for Parishioners (under adjournment)</p> <p>7x residents present at the meeting raised the following items:</p> <ul style="list-style-type: none"> • Potential development in Ickford: covered under item 226a) on the agenda • General appearance of the village has declined specifically referring to a couple of the grass verges at the end of Church Road. • It was suggested to organise a village initiative to “tidy up” & to pull together 	

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		<p>a working party of volunteers</p> <ul style="list-style-type: none"> It was agreed to place an encouraging article in the next Informer to ask for volunteers & to potentially link this to Ickford entering the Best Kept Village competition next year. It was agreed however, that there is a lot of work to do if we are to be in a position to enter! Residents felt that articles that appear in the Informer should all include the name of the author – this will be included as an Agenda item next month 	<p><i>RB/BK</i></p> <p><i>ND</i></p>
		Project Updates	
224.		Village Maintenance & Landscaping	
a)	210a)	<p>Zip Wire:</p> <ul style="list-style-type: none"> ND confirmed this has now been repaired 	<i>CLOSE</i>
b)	210b)	<p>Village Maintenance</p> <ul style="list-style-type: none"> ND updated that “Got it Covered” have completed outstanding maintenance items as previously approved ND asked the PC if there were any other maintenance requirements to be added – after discussions involving all Councillors & residents it was agreed to include maintenance of hedges & footpaths to next month’s agenda. LA advised that someone from the church has volunteered to paint the goal posts in return for LA helping design their website. 	<i>ND</i>
225.		Highways & Byways	
a)	211a)	<p>Defibrillator (AED):</p> <ul style="list-style-type: none"> ND confirmed the village hall is booked for the training to take place on Saturday 22nd October 11am – an article was included in the Informer, inviting all residents to attend LA & ND agreed to produce posters to advertise the training session & put up around the village the week prior The PC agreed that reflective signs are required to direct people to the position of the defibrillator on the Sheldon Road entrance to the park. A budget of up to £100 was approved for ND to spend on this. A further sign could be purchased to go on the Golders Close entrance if the budget allows. 	<p><i>LA/ND</i></p> <p><i>ND</i></p>
b)	211b)	<p>Surface Water Drains:</p> <ul style="list-style-type: none"> LA agreed to report issue of blocked / flooded drain at the Sheldon Road / School Close junction & drain opposite 63 Sheldon Road (opposite the shop) All agreed that there is a major concern throughout the village & amongst most residents for the state of the drains in Ickford – main concern highlighted is the inevitable flooding as winter approaches. It was felt that although individual items are being logged on the track-it system – this is proving to be insufficient & ineffective at resolving the issue. It was discussed & agreed that the PC needed the support of residents to register each issue with TfB (Transport for Bucks) – LA to write an article in the Informer appealing for support & advising of where to register. It was also agreed to escalate the issue direct to TfB with a representative at a senior level & also at County level. ND to action. 	<p><i>LA</i></p> <p><i>LA</i></p> <p><i>ND</i></p>

PREPARED BY: CLERK TO THE COUNCIL

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c)	211c)	<p>Footpaths:</p> <ul style="list-style-type: none"> LA confirmed the database of landowners is near completion (to the best of our knowledge) – ND to write to landowners who are responsible for footpaths & public ROW to thank them for work carried out over the summer & advise of winter maintenance required, specifically filling large potholes that have a tendency to flood. It was agreed to print a formal “thank you” in the Informer to all local residents who have helped maintain some of the footpaths & hedges that hang from individual properties onto the public highway / pavement. C/F from last month Footpath Committee “walk around” – C/F from last 3 months & again this month for RB / BK / PJ to set up & update on. 	<p>ND</p> <p>LA</p> <p>C/F</p> <p>BK/PJ/ RB</p>
d)	211d)	<p>Car Parking:</p> <ul style="list-style-type: none"> AB advised of a quote received to provide parking on the recreation ground near to the Pavilion – a cost of c£3k for 120 square metres. It was agreed to add this to the project list for now & consider it in relation to the whole larger project under discussion. 	ND
e)	211b)	<p>MVAS: C/F from last month</p> <ul style="list-style-type: none"> It was agreed that the PC would get the tools for the MVAS kit back from Gary Munson (GM) – C/F from last month – AB now agreed to contact GM as no response so far. AB agreed to liaise with GM to hand over how to charge the battery & move location as we have been unable to do this since it was installed. It was suggested that it works on a 3xweek cycle – charge the battery, leave in 1 location for 3 weeks then hand over to the next location to repeat the process. AB to action along with volunteers; PJ, Paul Farrell & Alan Hudson. 	<p>AB</p> <p>AB</p>
226.		Communication & Publicity	
a)	212a)	<p>Neighbourhood Planning/ VALP:</p> <ul style="list-style-type: none"> A resident raised a concern over 2 sites listed in the official VALP document (available at AVDC website), specifically ICK005 & ICK006 (behind Worminghall Road) – that they appeared to be moving forward with the application & it does not appear to have been rejected as a potential site. LA believes these 2 sites have been deemed unsuitable by AVDC however agreed to go back & check the latest information available. 	LA
227.		Village Organisations & "Institutions"	
a)	213a)	<p>Sports Pavilion & Recreation Ground:</p> <ul style="list-style-type: none"> Following detailed discussion amongst the PC & residents, it was agreed by the PC to go ahead & produce plans to refurbish the current Pavilion with partition walls so as to ensure it could be reverted back to changing rooms at a future date, should a football or sports team return. LA to continue with proposal & quotes. ND presented the costs for the all-purpose track & picnic benches. It was agreed to include the track into the larger project proposal along with the Pavilion refurbishment in order to apply for grants 	LA

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		<ul style="list-style-type: none"> • The PC approved for ND to go ahead & purchase 2 x rectangular picnic benches & 1 x round picnic bench from Sovereign at a cost of £271.08 each & £678 respectively. • ND to purchase & arrange installation. 	<i>ND</i>
b)	213b)	<p>Village Community Groups Communication/ Party in the Park:</p> <p>No progress made this month – actions C/F from last month:</p> <ul style="list-style-type: none"> • VP to put a request in the Informer for volunteers who may be interested in forming a committee (in order to begin the planning of this event) to contact her. • It was unanimously agreed to begin planning the event now in order that it can take place in 2017. 	<i>VP</i>
228.		Next Meeting agreed 8th November 2016, 7.30pm in the Annexe at Ickford Village Hall	

The meeting closed at 9.35pm

All supporting documentation referred to in the minutes above can be found on the Parish Council section of the website www.ickfordcommunity.wordpress.com and in the files held by the Parish Clerk.

Signed:

Date: