

# ICKFORD PARISH COUNCIL

## MINUTES OF THE MEETING OF ICKFORD PARISH COUNCIL

Held on 7<sup>th</sup> February 2017, at 7.30pm at Ickford Village Hall Annexe

**Present:**

Councillor Louise Arnold	(LA)	Chairman
Councillor Andrew Brunet	(AB)	Vice Chairman
Councillor Ruth Baker	(RB)	
Councillor Keith Green	(KG)	
Councillor Barbara Kolbert	(BK)	
Councillor Vina Parmar	(VP)	
Councillor Peter Jordain	(PJ)	
Nicola Dawson	(ND)	Parish Clerk
District Councillor Michael Rand	(MR)	

4 x residents from Ickford

Item	Previous Minute	Subject	Action																																			
271.		<b>Apologies &amp; approval of absence</b> None received																																				
272.		<b>Declaration of Interest</b> None declared																																				
273.		<b>Requests for Dispensations</b> None received																																				
274.		<b>Confirmation of Previous Minutes</b> The minutes of the last meeting held on 7 <sup>th</sup> February 2017 were agreed a true record & signed off by the Chairman.																																				
275.		<b>Finance</b>																																				
a)		<b>Drawn Cheques at meeting (for February 2017)</b>																																				
		<table border="1"> <thead> <tr> <th>Payee</th> <th>Item</th> <th>Cheque No.</th> <th>Period</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Andrew Brunet</td> <td>Expenses for secure mailbox</td> <td>579</td> <td>March 17</td> <td>£22.95</td> </tr> <tr> <td>Ickford School</td> <td>Informer printing</td> <td>581</td> <td>Feb 17</td> <td>£32.44</td> </tr> <tr> <td>N Dawson</td> <td>Clerks salary Feb 2017</td> <td>582</td> <td>Fab 17</td> <td>£327.80</td> </tr> <tr> <td>R Baker</td> <td>Expenses for paper to print Informer</td> <td>583</td> <td>March 17</td> <td>£50.04</td> </tr> <tr> <td>D Crawford</td> <td>Reimbursement of Utility bills for the Pavilion June – Dec 2016 *</td> <td>584</td> <td>June-Dec 16</td> <td>£357.42</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td>£790.65</td> </tr> </tbody> </table>	Payee	Item	Cheque No.	Period	Amount	Andrew Brunet	Expenses for secure mailbox	579	March 17	£22.95	Ickford School	Informer printing	581	Feb 17	£32.44	N Dawson	Clerks salary Feb 2017	582	Fab 17	£327.80	R Baker	Expenses for paper to print Informer	583	March 17	£50.04	D Crawford	Reimbursement of Utility bills for the Pavilion June – Dec 2016 *	584	June-Dec 16	£357.42					£790.65	
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		(*) This includes previously agreed amount at PC meeting held in Feb plus an extra bill received during the month of Feb																																				

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b)		<p><b>The accounts for November &amp; December 2016</b> Income, Expenditure &amp; Reconciliation for January 2017, previously circulated to the Parish Council members, was agreed as a correct record &amp; duly signed by the Chairman.</p>	
c)		<p><b>Budget Overview</b> AB provided an overview of the current status of the financial accounts for the PC as follows:</p> <ul style="list-style-type: none"> <li>• £15,111 uncommitted as at Jan 2017</li> <li>• Taking into account all known allocated expenditure the estimated balance at YE March 2017 will be c£12,700</li> <li>• Estimated VAT reclaim of £1,400, therefore a final balance of liquid assets expected to be £14,100 at the YE (this versus LY at c£13,000)</li> </ul>	
d)		<p><b>Project List 2016</b> All considered the previously circulated updated Project List:</p> <ul style="list-style-type: none"> <li>• The PC agreed to go ahead with replacing the chain on the bridge in the park &amp; approved the clerk to spend up to £500 for this repair – ND to action</li> <li>• No other items were added to the list</li> </ul>	ND
276.		<p><b>Correspondence &amp; Communications Since Last Meeting</b></p> <p>a) <b>Sentinel Community Speedwatch Project:</b> The PC discussed the viability &amp; necessity of joining this project (along with 12 other Parishes that come under the Haddenham LAF group). The PC voted &amp; agreed that Ickford does not have the need for this equipment at the present time &amp; will continue to focus on making the current &amp; newly installed MVAS system work first. The PC will therefore not be contributing the requested £142 towards the project at this current time. ND to feedback.</p> <p>b) <b>Planning Roadshow 6<sup>th</sup> May:</b> LA &amp; BK volunteered to attend on behalf of the PC – LA/BK to register for this individually via the website</p> <p>c) <b>Parish Liaison Meeting 22<sup>nd</sup> March:</b> RB volunteered to attend on behalf of the PC. ND to register attendance</p>	ND LA/BK RB ND
277.		<p><b>Meetings Attended on behalf of the Parish Council in the period</b></p> <p>a) <b>LAF Meeting attended by RB:</b> All confirmed they received RB's previously circulated meeting notes. The option of applying for a LAF grant was discussed under item 283 of this agenda.</p>	
278.		<p><b>Planning</b></p> <p>The following planning applications were received in the month &amp; circulated with the agenda:</p> <ul style="list-style-type: none"> <li>• <b>17/00389/APP:</b> 15 Bulls Lane, Ickford: conversion of existing conservatory &amp; 1s floor extension- <b><u>NO OBJECTIONS</u></b></li> <li>• <b>17/00429/ALB:</b> 19 Bridge Road, Ickford: listed building consent for the retention of new chimney pots - <b><u>NO OBJECTIONS</u></b></li> <li>• <b>17/00494/APP:</b> 10 Farm Close, Ickford: part 2 storey, part single storey rear extension &amp; replacement of garage &amp; floor-space above: the PC considered this application in conjunction with concerns raised by another local resident</li> </ul>	

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		<p>already logged on the planning website. The PC voted &amp; the majority agreed to oppose this application in support of concerns raised by local residents &amp; to request the planning department to re-asses the intended use of the new layout.</p> <p><b>OPPOSES</b></p> <ul style="list-style-type: none"> <li>17/00433/ALB: 21 Bridge Road, Ickford: Replacement of existing door &amp; windows – <b>NO OBJECTIONS</b></li> </ul>	
279.		<p><b>Open Forum for Parishioners</b> (under adjournment)</p> <p>4x residents present at the meeting</p> <p>1 local resident raised a concern over the latest VALP &amp; HELAA V4 recently released, where the site ICK0004 (land behind Turnfields) is now being considered for development when it had previously been considered unsuitable. The Chairman &amp; Clerk explained the methodology &amp; criteria used (as previously circulated via community website &amp; Ickford Informer) &amp; agreed to pull out the relevant pages of the HELLA &amp; make available in PDF on the website (as it was noted that the document is not easy to navigate).</p>	LA
		<b>Project Updates</b>	
280.		<b>Village Maintenance &amp; Landscaping</b>	
a)	266a)	<p>Dog Bins &amp; Litter</p> <ul style="list-style-type: none"> <li>ND confirmed that the dog bin opposite the duck pond has now been repaired</li> <li>This has been booked in with Got It Covered &amp; will take place imminently – agreed to review next month</li> </ul>	CLOSE C/F
b)		Maintenance Budget: The PC approved a budget of £300 for the clerk to use for general maintenance & repairs over the next 3 months. To be reviewed in June.	
281.		<b>Highways &amp; Byways</b>	
a)	267a)	<p>Defibrillator (AED):</p> <ul style="list-style-type: none"> <li>ND reported that the school have offered for us to run a further training session at school in the New Year – ND to C/F to April</li> </ul>	C/F ND
b)	267b)	<p>Surface Water Drains:</p> <ul style="list-style-type: none"> <li>Worminghall Road repair: LA advised of update received by Tfb who are now stating that this will not be progressed until the new Financial Year – LA contacting them for new budget end of April</li> <li>ND to contact Dave Smith (LAT) to report that the drains are blocked &amp; have vegetation growing from them – the gully's need to be cleaned</li> </ul>	C/F LA ND
c)	267c)	<p>Footpaths:</p> <ul style="list-style-type: none"> <li>PJ provided an update on the 4 stiles in need of repair &amp; confirmed 1 is now fixed.</li> <li>PJ to meet with ND to explain which landowners need to be contacted ref footpath ICK41</li> </ul>	PJ PJ/ND
d)	267d)	<p>MVAS:</p> <ul style="list-style-type: none"> <li>It was confirmed that the MVAS has been relocated &amp; AB is planning to reset the system in order to try &amp; reinstate the data correctly. Update next month.</li> </ul>	C/F AB
e)	267e)	<p>Lamppost at 5 Golders Close:</p> <ul style="list-style-type: none"> <li>ND confirmed that the replacement of the lamppost has been arranged</li> </ul>	

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f)	267f)	<p>Car Parking:</p> <ul style="list-style-type: none"> <li>Agreed to c/f to next month to discuss actual proposed plans for the car park with projected costs in order to go ahead &amp; apply for grant funding. AB to bring proposal for discussion</li> <li>AB advised that having investigated “crowd finding” there are other similar projects that have been successful in raising funds via a “just giving” page – AB to look into further for next months’ meeting</li> </ul>	AB  AB
<b>282.</b>		<b>Communication &amp; Publicity</b>	
a)	268a)	<p>VALP:</p> <ul style="list-style-type: none"> <li>ND provided feedback from the reference site at Marsh Gibbon who stated that they had a very positive experience when dealing with Land &amp; Partners. L&amp;P are planning to hold an open forum for the residents in Ickford where concerns will be addressed directly. The PC have neither instigated nor endorsed this.</li> </ul>	
b)	268b)	<p>Emergency Planning:</p> <ul style="list-style-type: none"> <li>AB provided an update on the response so far as being very positive &amp; further to the leaflet drop, has received 6 offers for people to become wardens &amp; 22 offers of skills &amp;/or equipment in the event of an emergency</li> <li>Agreed that the PC would write to thank each person who offered – ND to action this</li> <li>AB planning to arrange a meeting to form an Emergency Planning Committee</li> <li>It was unanimously agreed that AB should lead this project &amp; to advise on the form &amp; structure of the meetings &amp; the emergency process, should it be required - &amp; that ND to administrate in conjunction with AB</li> <li>AB intends to provide an article in the Informer with an update</li> </ul>	ND  AB  AB ND AB
<b>283.</b>		<b>Village Organisations &amp; "Institutions"</b>	
a)	269a)	<p>Sports Pavilion &amp; Recreation Ground:</p> <ul style="list-style-type: none"> <li>The PC approved the meeting with Ickford School to take place to discuss future potential &amp; proposals for the Pavilion made by Mr. Ronane. KG/LA/ND to represent the PC to investigate &amp; feedback for discussion.</li> <li>LA advised that if applying for a grant from “Sport England” a PC can only receive 50% funding for any given project, however a separate Pavilion Committee could apply for &amp; be eligible for 100% of a project. It was agreed to hold off until it is clear on the projects required.</li> <li>Resident, Jim Ellison, presented draft drawings / plans for proposed refurbishment ideas for the Pavilion. The PC would like to thank Jim for providing these.</li> <li>It became clear that further discussion needs to take place in order to determine exactly what the PC require before any further plans are drawn up. It was therefore agreed that there is not enough time to submit an application for the LAF grant by 1<sup>st</sup> May.</li> <li>All agreed to focus on producing a solid plan for the refurbishment with agreed &amp; defined usage of the Pavilion as this will be required in order to gain any firm builders quotes. Next LAF grant application due by August 2017.</li> </ul>	ND/KG LA

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		<ul style="list-style-type: none"> <li>It was agreed that a separate Pavilion Committee will be set up &amp; should be made up of 2 councillors &amp; 2-3 local residents. This committee would then lead the refurbishment project &amp; submit any plans &amp; proposals to the Parish Council for discussion &amp; approval.</li> </ul>	
<b>b)</b>	255b)	Ickford Village Show 2017: <ul style="list-style-type: none"> <li>LA advised that the event committee meeting held in the Rising Sun was well attended &amp; the planning for the event is now underway.</li> </ul>	
<b>c)</b>		The PC agreed the date for this year's Annual Parish Meeting (APM) will be Monday 15 <sup>th</sup> May 2017 at 7.30pm in the village hall.  ND to contact all involved to advise of the date & the draft agenda	<i>ND</i>
<b>284.</b>		<b>Next Meeting agreed Tuesday 11<sup>th</sup> April, 7.30pm in the Annexe at Ickford Village Hall</b>	

The meeting closed at 10.00pm

*All supporting documentation referred to in the minutes above can be found on the Parish Council section of the website [www.ickfordcommunity.wordpress.com](http://www.ickfordcommunity.wordpress.com) and in the files held by the Parish Clerk.*

**Signed:**

**Date:**