

ICKFORD PARISH COUNCIL

MINUTES OF THE MEETING OF ICKFORD PARISH COUNCIL

Held on 7th February 2017, at 7.30pm at Ickford Village Hall Annexe

Present:

| | | |
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| Councillor Louise Arnold | (LA) | Chairman |
| Councillor Andrew Brunet | (AB) | Vice Chairman |
| Councillor Ruth Baker | (RB) | |
| Councillor Keith Green | (KG) | |
| Councillor Barbara Kolbert | (BK) | |
| Councillor Vina Parmar | (VP) | |
| Nicola Dawson | (ND) | Parish Clerk |

5 x residents from Ickford

| Item | Previous Minute | Subject | Action | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--------------------------|-----------------------------------|--|--------|-----------|------------|--------|--------|--------------------------|---------------------------|-----|--------|---------|----------|---------------------------------|-----|--------|---------|----------|--------------------------------|-----|--------|---------|----------------|-----------------------------------|-----|--------|---------|------------------------|----------------------------|-----|--------|--------|--|--|--|--|-----------|--|
| 257. | | Apologies & approval of absence Apologies received by Councillor Peter Jordain (PJ), Michael Rand and Margaret Aston were approved. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 258. | | Declaration of Interest Councillor RB declared her interest in agenda item 262a); the land proposed for potential development. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 259. | | Requests for Dispensations Request received by RB to take part in the discussions under agenda item 262a) & accepted by the PC. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 260. | | Confirmation of Previous Minutes The minutes of the last meeting held on 13 th December 2016 were agreed a true record & signed off by the Chairman. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 261. | | Finance | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| a) | | Drawn Cheques at meeting (for December 2016 & January 2017) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Payee</th> <th style="text-align: left;">Item</th> <th style="text-align: left;">Cheque No.</th> <th style="text-align: left;">Period</th> <th style="text-align: left;">Amount</th> </tr> </thead> <tbody> <tr> <td>Bucks County Council (*)</td> <td>2 x grit bins for village</td> <td>573</td> <td>Jan 17</td> <td>£900.00</td> </tr> <tr> <td>N Dawson</td> <td>Clerks salary for December 2016</td> <td>575</td> <td>Dec 16</td> <td>£327.80</td> </tr> <tr> <td>N Dawson</td> <td>Clerks salary for January 2017</td> <td>576</td> <td>Jan 17</td> <td>£327.80</td> </tr> <tr> <td>Got It Covered</td> <td>Clearance of brambles on the park</td> <td>577</td> <td>Jan 17</td> <td>£200.00</td> </tr> <tr> <td>Ickford Learning Trust</td> <td>Informer Printing Jan 2017</td> <td>578</td> <td>Jan 17</td> <td>£31.34</td> </tr> <tr> <td colspan="4"></td> <td style="text-align: right;">£1,786.94</td> </tr> </tbody> </table> | Payee | Item | Cheque No. | Period | Amount | Bucks County Council (*) | 2 x grit bins for village | 573 | Jan 17 | £900.00 | N Dawson | Clerks salary for December 2016 | 575 | Dec 16 | £327.80 | N Dawson | Clerks salary for January 2017 | 576 | Jan 17 | £327.80 | Got It Covered | Clearance of brambles on the park | 577 | Jan 17 | £200.00 | Ickford Learning Trust | Informer Printing Jan 2017 | 578 | Jan 17 | £31.34 | | | | | £1,786.94 | |
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| | | (*) Issued in January & approved via email by all Parish Councillors | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| b) | <p>The accounts for November & December 2016 Income, Expenditure & Reconciliation for November & December 2016, previously circulated to the Parish Council members, was agreed as a correct record & duly signed by the Chairman.</p> | |
| c) | <p>Project List 2016 ND to update the list with any action completed & circulate to the PC before the next meeting in march</p> | <i>ND</i> |
| 262. | <p>Correspondence & Communications Since Last Meeting</p> <p>a) Land & Partners email: The PC discussed the correspondence received by Land & Partners regarding the potential development of the site behind Turnfields. ND advised that they have offered to hold a public meeting in March or April for the residents to attend & ask any questions they may have. ND explained that at this stage no formal planning application has been made & therefore the PC are not at liberty to discuss any opinion relating to the proposal as it is simply in the early discussion stages. It was also clarified that the PC have neither instigated nor endorsed this project but have simply been made aware of the discussions taking place between Land & Partners & landowners in advance. With this in mind, the PC agreed that it would be beneficial for Land & Partners to hold a public meeting to further explain intentions – this would be open for the public & any councillors to attend. ND to respond to Land & Partners accordingly. With reference to the update received by AVDC, ND confirmed that the latest HELAA (version 4) is not yet released but an update will be provided as soon as possible.</p> <p>b) Footpath Letter from resident: Reference ICK/8 behind Farm Close – it was agreed that KG & ND will agree a formal response to the resident advising of action in conjunction with PJ's email detailing offer from the Ramblers Association & discussion with the landowner.</p> <p>c) Tree letter from resident: Resident requested to plant a small tree on the playing field (bordering their fence line) – the resident was present at the meeting & confirmed this would be a small tree to attract wildlife – the PC voted & all approved this request based upon the letter & map provided.</p> | <p><i>ND</i></p> <p><i>ND</i></p> <p><i>ND/KG</i></p> |
| 263. | <p>Meetings Attended on behalf of the Parish Council in the period</p> <p>None reported this month</p> | |
| 264. | <p>Planning</p> <p>The following planning applications were received in the month & circulated with the agenda:</p> <ul style="list-style-type: none"> • 17/00161/ALB: 31 Worminghall Rd, Ickford (update) <u>NO OBJECTIONS</u> • 17/00160/APP: 31 Worminghall Rd, Ickford – Removal of existing shed & construction of single storey out building <u>NO OBJECTIONS</u> | |

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| 265. | | <p>Open Forum for Parishioners (under adjournment)</p> <p>5x residents present at the meeting</p> <p>1 local resident raised a comment regarding the container on the playing field, next to the Pavilion. He asked if the PC were planning to sell the container & explained that it had been donated to the village by a local resident. It was confirmed by the PC that this is not listed as a PC asset & as such no plans to sell it have been discussed. It is used to store fund raising items (ducks for duck race & tug 'o' war ropes etc.). Carlo offered to locate a key & get a copy to ND for general access to the storage container if necessary.</p> | |
| | | Project Updates | |
| 266. | | Village Maintenance & Landscaping | |
| a) | 252b) | <p>Village Maintenance</p> <ul style="list-style-type: none"> • ND confirmed that the clearance of the brambles on the recreation ground has taken place. • PC approved the WI request to take on the planting project to rejuvenate this area – RB/BK to liaise with the WI • The PC approved for ND to arrange for Got It Covered to repair the dog waste bin in Little Ickford (under general maintenance budget) • Litter Picking: the PC approved a budget of up to £60 for ND to arrange for Got It Covered to do a general litter clearance around the village & hedgerows on the way out of the village (in all directions) & review this at the next meeting as to whether this needs to be repeated regularly. | <p style="text-align: right;"><i>CLOSE</i></p> <p style="text-align: right;"><i>RB/BK</i></p> <p style="text-align: right;"><i>ND</i></p> <p style="text-align: right;"><i>ND</i></p> |
| 267. | | Highways & Byways | |
| a) | 253a) | <p>Defibrillator (AED):</p> <ul style="list-style-type: none"> • ND reported that the school have offered for us to run a further training session at school in the New Year – ND to C/F to March | <i>C/F ND</i> |
| b) | 253b) | <p>Surface Water Drains:</p> <ul style="list-style-type: none"> • Worminghall Road repair: LA advised of update received by TfB in January stating that this item has been rated a priority 6 (10 being high) & that they are currently working on priority 7 - therefore repair can be expected soon | <i>C/F LA</i> |
| c) | 253c) | <p>Footpaths:</p> <ul style="list-style-type: none"> • Update provided by PJ via email – C/F for further discussion at the March meeting | <i>C/F PJ</i> |
| d) | 253d) | <p>MVAS:</p> <ul style="list-style-type: none"> • LA confirmed that she has been unable to format the data into a workable format as there does not appear to be any suitable software available to use • Agreed to C/F to March for PJ to advise following the next location move of the MVAS once the data has been reset | <i>PJ</i> |

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| e) | 253e) | <p>Lamppost at 5 Golders Close:</p> <ul style="list-style-type: none"> • ND advised of quotes received to either remove completely or replace the lamppost that has been damaged by the growing tree. The PC voted & all approved to go ahead & replace at a total cost of £978.29 - ND to action with Aylesbury Mains (street light contractor previously used for repairs) | <i>ND</i> |
| f) | 253f) | <p>Car Parking:</p> <ul style="list-style-type: none"> • AB advised that he has met with Phil Boardman (following offer made to assist at the previous PC meeting) who has provided useful contacts & AB is in the process of putting together a volunteer party to provide the manual labour for this project. • It was reiterated that child safety is the main priority in this project & any plans & designs will be produced in conjunction with the school. • The option of “match funding” was discussed & RB advised that this is available for such projects from the LAF – it was agreed for RB to apply for £5k for this project from the LAF. • AB agreed to investigate the option of “crowd funding” | <i>AB</i> <i>RB</i> <i>AB</i> |
| g) | 253g) | Grit Bins: ND confirmed these have now been installed | <i>CLOSE</i> |
| 268. | | Communication & Publicity | |
| a) | 226a) | <p>VALP:</p> <ul style="list-style-type: none"> • It was agreed that the PC will investigate successes & pitfalls experienced by other villages in Bucks (specifically Worminghall, Marsh Gibbon & Winslow) when dealing with potential development of sites – ND to make contact • ND to contact MR to ask if he could attend the March meeting in order to offer advice relating to the reality of dealing with developers & how much (if any) influence the PC could have in ensuring that any development reflects the wishes of the community | |
| b) | 248d) | <p>Emergency Planning:</p> <ul style="list-style-type: none"> • AB provided an update on the progress made so far with this project & that an initial meeting has taken place (AB, LA, BK) • AB presented a draft survey that will be conducted involving the whole community – the purpose of which is to establish key contacts / services / skills / equipment / resources in the village & those who could offer help in the event of an emergency • The emergency planning team (AB,LA,BK so far) are sending out the initial survey asking for volunteers to act as wardens for specific areas in the village – they will then visit each house in their specific area in order to establish resources / volunteers & to identify vulnerable individuals | <i>AB/LA/</i> <i>BK</i> |
| 269. | | Village Organisations & "Institutions" | |

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| a) | 255a) | <p>Sports Pavilion & Recreation Ground:</p> <ul style="list-style-type: none"> • It was discussed (including local residents in attendance at the approval of the PC) & confirmed by Carlos (previously on the Pavilion Committee) that since June 2016, there has been no financial contribution provided towards the running costs of the Pavilion from either the Committee or the Football Club & it was therefore agreed that the Pavilion Committee is now dissolved & management of the Pavilion returns to the PC. • There are outstanding bills (for water & electricity) from June to December 2016 totalling £2xx – the PC agreed for ND to raise a cheque to reimburse Dave Crawford for these costs • ND advised that she has been approached by John Ronane (Headteacher at Ickford School) to ask if the PC would consider selling the Pavilion to the school to extend to provide 2 classrooms? The PC agreed to hold an initial meeting with the school to discuss further & investigate other options where the Pavilion may be able to benefit the school. KG / LA / ND to attend the meeting. ND to arrange with John Ronane on behalf of the PC. • LA offered to apply for a grant from ‘Sport England Community Fund’ to assist in the provision of an all-purpose track on the recreation ground • LA to liaise with Jim regarding refurbishment plans for the Pavilion | <p>ND</p> <p>KG/LA/ ND</p> <p>LA</p> <p>LA</p> |
| b) | 255b) | <p>Ickford Village Show 2017:</p> <ul style="list-style-type: none"> • LA provided feedback from the initial meeting held in January – attendance was disappointing – another meeting is to be held in February in the Rising Sun, inviting anyone who would be interested in helping put on this event. • It was established that in order to put on the event the main cost involved is the provision of a marquee – LA advised that the cost of this would be in the region of £1,200 - £1,500 & requested that the PC provide funding. • ND advised that the PC are permitted to make funds available for community events under the “Free Resource” section of up to the value of £3.50 per elector registered in the parish. This equates to 547 registered electors x £3.50 per head = £1,914.50. The PC voted & agreed to make funds available of up to a maximum of this amount if the event is to take place. | <p>LA</p> <p>LA</p> |
| 270. | | <p>Next Meeting agreed 14th March 2017, 7.30pm in the Annexe at Ickford Village Hall</p> | |

The meeting closed at 10.05pm

All supporting documentation referred to in the minutes above can be found on the Parish Council section of the website www.ickfordcommunity.wordpress.com and in the files held by the Parish Clerk.

Signed:

Date:

PREPARED BY: CLERK TO THE COUNCIL
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