

ICKFORD PARISH COUNCIL

MINUTES OF THE MEETING OF ICKFORD PARISH COUNCIL

Held on 11th April 2017, at 7.30pm at Ickford Village Hall Annexe

Present: Councillor Andrew Brunet (AB) Vice Chairman – acting Chairman for meeting
 Councillor Ruth Baker (RB)
 Councillor Keith Green (KG)
 Councillor Barbara Kolbert (BK)
 Councillor Vina Parmar (VP)
 Councillor Peter Jordain (PJ)
 Nicola Dawson (ND) Parish Clerk

0 x residents from Ickford

Item	Previous Minute	Subject	Action																																								
285.		Apologies & approval of absence Apologies were received & approved from Councillor Louise Arnold (Chairman) & District Councillor Michael Rand																																									
286.		Declaration of Interest None declared																																									
287.		Requests for Dispensations None received																																									
288.		Confirmation of Previous Minutes The minutes of the last meeting held on 14 th March 2017 were agreed a true record & signed off by the Chairman.																																									
289.		Finance																																									
a)		Drawn Cheques at meeting (for March 2017)																																									
		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Payee</th> <th style="text-align: center;">Item</th> <th style="text-align: center;">Cheque No.</th> <th style="text-align: center;">Period</th> <th style="text-align: center;">Amount</th> </tr> </thead> <tbody> <tr> <td>Aylesbury Mains (*)</td> <td>Removal & replacement of street light Golders Close</td> <td style="text-align: center;">585</td> <td style="text-align: center;">March 17</td> <td style="text-align: right;">£1,173.95</td> </tr> <tr> <td>Got it Covered</td> <td>Maintenance – dog bin & litter pick</td> <td style="text-align: center;">586</td> <td style="text-align: center;">March 17</td> <td style="text-align: right;">£100.00</td> </tr> <tr> <td>N Dawson</td> <td>Clerk salary March 2017</td> <td style="text-align: center;">587</td> <td style="text-align: center;">March 17</td> <td style="text-align: right;">£327.80</td> </tr> <tr> <td>SLCC</td> <td>Annual clerk membership to SLCC</td> <td style="text-align: center;">588</td> <td style="text-align: center;">2017/18</td> <td style="text-align: right;">£67.00</td> </tr> <tr> <td>BALC</td> <td>Annual subs for BALC</td> <td style="text-align: center;">589</td> <td style="text-align: center;">2017/18</td> <td style="text-align: right;">£115.26</td> </tr> <tr> <td>Thames Water</td> <td>Pavilion water Dec - March</td> <td style="text-align: center;">590</td> <td style="text-align: center;">Dec – March</td> <td style="text-align: right;">£42.33</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td style="text-align: right;">£1,826.34</td> </tr> </tbody> </table>	Payee	Item	Cheque No.	Period	Amount	Aylesbury Mains (*)	Removal & replacement of street light Golders Close	585	March 17	£1,173.95	Got it Covered	Maintenance – dog bin & litter pick	586	March 17	£100.00	N Dawson	Clerk salary March 2017	587	March 17	£327.80	SLCC	Annual clerk membership to SLCC	588	2017/18	£67.00	BALC	Annual subs for BALC	589	2017/18	£115.26	Thames Water	Pavilion water Dec - March	590	Dec – March	£42.33					£1,826.34	
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		<i>(*) Approved & signed off prior to and outside of the meeting</i>																																									
b)		The accounts for February & March 2017																																									

PREPARED BY: CLERK TO THE COUNCIL
 Nicola Dawson, 4 Bridge Road, Ickford, Bucks, HP18 9HX
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		Income, Expenditure & Reconciliation for February & March 2017, previously circulated to the Parish Council members, was agreed as a correct record & duly signed by the Chairman.	
c)		<p>First draft of Accounts for year-end March 2017 All agreed the draft accounts for the year April 2016 – March 2017; previously circulated to the PC by AB (the RFO). AB now to go ahead & produce the first formal draft to be considered by the PC at the May meeting.</p>	AB
d)		<p>Project List 2017 Repair of the chain bridge in the park remains outstanding as an alternative “bridge” material is being considered along with costs.</p>	ND
290.		<p>Correspondence & Communications Since Last Meeting</p> <p>a) Email from District Councillor MR ref potential development in Ickford: The PC discussed the previously circulated update ref the VALP received during the month & agreed no further actions can be taken by the PC at this stage, or until the next version is produced by AVDC.</p>	
291.		<p>Meetings Attended on behalf of the Parish Council in the period</p> <p>a) Parish Liaison Meeting attended by RB: All confirmed they received RB’s previously circulated meeting notes. No actions from this for the PC.</p>	
292.		<p>Planning</p> <p>The following planning application was received in the month & circulated with the agenda:</p> <ul style="list-style-type: none"> • 17/00901/APP: 21 Bridge Road, Ickford: 2 x storey side extension to existing garage, workshop & study - <i>NO OBJECTIONS</i> 	
293.		<p>Open Forum for Parishioners (under adjournment)</p> <p>No residents were present at the meeting</p>	
		Project Updates	
294.		Village Maintenance & Landscaping	
a)	280a)	<p>Dog Bins & Litter</p> <ul style="list-style-type: none"> • The PC agreed to review the litter pick on a monthly basis but to definitely go ahead with a full litter pick in September 	ND
b)		<p>Park nettles:</p> <ul style="list-style-type: none"> • It was noted that the previously cleared area on the park (running along the wall next to the footpath from Golders Close end) needs further attention as the nettles have grown back at a rapid rate. ND to contact Cartwrights (grass cutting contractors) for a quote to clear the area, to enable it to be included with the monthly cuts they provide. 	ND
c)		<ul style="list-style-type: none"> • It was noted that one of the new picnic benches has come out of the ground on 	

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		<p>one side (it appears forced) – ND to arrange for Got It Covered to repair.</p> <ul style="list-style-type: none"> The PC wish to discuss the options for security for the park & the assets (e.g. Pavilion, benches, play equipment) – to be discussed on next months' agenda 	<p style="text-align: right;"><i>ND</i></p> <p style="text-align: right;"><i>ND</i></p>
295.		Highways & Byways	
a)	281a)	<p>Defibrillator (AED):</p> <ul style="list-style-type: none"> ND reported that the school have offered for us to run a further training session at school in the New Year – ND to C/F to May 	<i>C/F ND</i>
b)	281b)	<p>Surface Water Drains:</p> <ul style="list-style-type: none"> No progress made by TfB – chasing up with new budgets at end of April ND to contact Dave Smith (LAT) to find out dates of his intended visit to Ickford – PJ / RB / BK offered to walk around with him to show him areas that require attention – specifically the drains, gullies, footpaths 	<i>C/F LA</i> <i>ND</i> <i>PJ/RB/</i> <i>BK</i>
c)	281c)	<p>Footpaths:</p> <ul style="list-style-type: none"> ND to arrange for Got It Covered to repair 2 stiles that need new wooden steps. ND to write to Court Farm regarding replacing the stile with a gate at the entrance to the footpath, opposite the pub. PJ to advise on content of letter. 	<i>ND</i> <i>PJ/ND</i>
d)	281d)	<p>MVAS:</p> <ul style="list-style-type: none"> AB advised that he has reset the system & updated the software & can now access the data which highlights the number of vehicles per day, average speed, times of day etc. AB advised that the MVAS must be reset & cleared of data each time it is recharged & moved. BK to include a summary of the data in the next Informer & LA to include on the website. 	<i>C/F</i> <i>AB</i>
e)	281f)	<p>Car Parking:</p> <ul style="list-style-type: none"> Discussed under item 297a 	
296.		Communication & Publicity	
a)	282b)	<p>Emergency Planning:</p> <ul style="list-style-type: none"> ND & AB have written to everyone that responded to the mail-out inviting them to attend a briefing session on Saturday 22nd April 10-11am in the village hall. AB to provide feedback following this briefing 	<i>AB</i>
b)		<p>General Communication</p> <ul style="list-style-type: none"> The PC discussed ways in which to further communicate with the village & to encourage more volunteers to get involved with community projects. It was suggested to look into setting up a Facebook page specifically for the PC to post information, updates & requests etc. LA to advise & discuss at the May meeting 	<i>LA</i>
297.		Village Organisations & "Institutions"	
a)	283a)	<p>Sports Pavilion & Recreation Ground:</p> <ul style="list-style-type: none"> The PC approved the meeting with Ickford School to take place to discuss future potential & proposals for the Pavilion made by Mr. Ronane. KG/LA/ND to represent the PC to investigate & feedback for discussion. C/F It was agreed that a separate Pavilion Committee will be set up & should be made up of at least 2 councillors & 2-3 local residents. This committee would 	<i>ND/KG</i> <i>LA</i>

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		<p>then lead the refurbishment project & submit any plans & proposals to the Parish Council for discussion & approval. This committee would combine the car parking project specifically for funding purposes.</p> <ul style="list-style-type: none"> • BK advised that she has received no feedback or volunteers following the Informer article asking for people to join the Pavilion Committee. It was agreed to design a poster & to post out separately to the Informer – ND/LA to design poster. 	<i>LA/ND</i>
b)		<p>Annual Parish Meeting</p> <ul style="list-style-type: none"> • Invitations have been sent to all village group representatives to attend the APM & / or submit a report on the years' activities. Several responses have been received so far. 	
298.		Next Meeting agreed Tuesday 9th May, 7.30pm in the Annexe at Ickford Village Hall	

The meeting closed at 9.05pm

All supporting documentation referred to in the minutes above can be found on the Parish Council section of the website www.ickfordcommunity.wordpress.com and in the files held by the Parish Clerk.

Signed:

Date: