

ICKFORD PARISH COUNCIL

MINUTES OF THE MEETING OF ICKFORD PARISH COUNCIL

Held on 11th July 2017, at 7.30pm at Ickford Village Hall Annexe

Present: Councillor Louise Arnold (LA) Chair
 Councillor Andrew Brunet (AB)
 Councillor Ruth Baker (RB)
 Councillor Peter Jordain (PJ)
 Nicola Dawson (ND) Parish Clerk
 District Councillor Michael Rand (MR)
 County Councillor Clive Harriss (CH)
 3 x residents from Ickford

Item	Previous Minute	Subject	Action																																			
332.		Apologies & approval of absence Apologies were received & approved from Councillor Keith Green & Councillor Barbara Kolbert.																																				
333.		Confirmation of Previous Minutes The minutes of the last meeting held on 13 th June 2017 were agreed a true record & signed off by the Chairman.																																				
334.		Declaration of Interest None received																																				
335.		Requests for Dispensations None received																																				
336.		To agree any co-opted members onto the Parish Council: 1 resident, Martin Armitstead (MA) expressed his interest in joining the Ickford Parish Council; <ul style="list-style-type: none"> • LA proposed MA, seconded by PJ, vote of unanimous agreement taken • Declaration of Acceptance of Office form duly signed by MA & witnessed by ND • Register of Interest forms to be given to & completed by MA & returned to ND within 7 days 	MA/ND																																			
337.		Finance																																				
a)		Drawn Cheques at meeting (for July 2017)																																				
		<table border="1"> <thead> <tr> <th>Payee</th> <th>Item</th> <th>Cheque No.</th> <th>Period</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Ickford Learning Trust</td> <td>Informer & APM reports print</td> <td>605</td> <td>June 17</td> <td>£118.92</td> </tr> <tr> <td>N Dawson</td> <td>Clerk salary for month of June</td> <td>606</td> <td>June 17</td> <td>£327.80</td> </tr> <tr> <td>Cartwright Landscapes</td> <td>Monthly grass cutting (3 of 7)</td> <td>607</td> <td>June 17</td> <td>£323.32</td> </tr> <tr> <td>EON</td> <td>Electricity for Pavilion</td> <td>608</td> <td>May & June</td> <td>£14.42</td> </tr> <tr> <td>Thames Water</td> <td>Water & waste for Pavilion</td> <td>609</td> <td>Mar to June</td> <td>£25.97</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td>£810.43</td> </tr> </tbody> </table>	Payee	Item	Cheque No.	Period	Amount	Ickford Learning Trust	Informer & APM reports print	605	June 17	£118.92	N Dawson	Clerk salary for month of June	606	June 17	£327.80	Cartwright Landscapes	Monthly grass cutting (3 of 7)	607	June 17	£323.32	EON	Electricity for Pavilion	608	May & June	£14.42	Thames Water	Water & waste for Pavilion	609	Mar to June	£25.97					£810.43	
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b)	<p>The accounts for May 2017 Income, Expenditure & Reconciliation for May 2017 was agreed as a correct record & duly signed by the Chairman.</p> <ul style="list-style-type: none"> • ND to check back with Cartwrights for original quote for grass cutting last year versus costs this year • ND to check number of dog bins being charged for versus number of bins we currently have. RB states we have 4 but are being charged for 6. 	<p style="text-align: right;"><i>ND</i></p> <p style="text-align: right;"><i>ND</i></p>
c)	<p>Role of the RFO</p> <ul style="list-style-type: none"> • No response received following the advert / appeal in the Informer for an RFO. All agreed to re-advertise on the Ickford Community Facebook page, the shop window, the Informer again & the website. • ND to ask other local clerks if they would be interested in a few extra hours per month to take on the RFO for Ickford • All councillors agreed to ask any contacts they may have locally that have accounting or bookkeeping experience. 	<p style="text-align: right;"><i>LA</i></p> <p style="text-align: right;"><i>ND</i></p> <p style="text-align: right;"><i>ALL</i></p>
d)	<p>Project List 2017</p> <ul style="list-style-type: none"> • Chain bridge replacement has been ordered according to the previous month's approval of quote – C/F for installation • ND to get a quote for more play bark & a new surround for the zip wire • ND has passed the ROSPA report to Got It Covered for quotes to action the repairs that were highlighted in the play area – C/F to chase quotes for approval. 	<p style="text-align: right;"><i>C/F</i></p> <p style="text-align: right;"><i>ND</i></p> <p style="text-align: right;"><i>C/F</i></p>
338.	<p>Correspondence & Communications Since Last Meeting</p> <p>a) Meeting requested by CALA Homes: ND provided background to the request received by CALA Homes to meet with the PC before a public consultation in order to provide further information about their proposed development on the land behind Worminghall Road.</p> <ul style="list-style-type: none"> - The offer for a meeting had previously been declined by the PC via email during the month as they felt it would be inconsistent to meet with them as this was not offered to Land & partners when they proposed their development behind Turnfields. - Following a lengthy discussion, the PC agreed to now go ahead & set up a meeting with CALA Homes – LA to set up. - All agreed to communicate to residents highlighting the current proposals & requesting feedback in order to gain the general views of the residents towards any potential housing developments in the village. MA agreed to put together a draft communication to circulate to the PC to approve. - CH offered to assist in putting together a suitable questionnaire & agreed to email ideas & advice to ND <p>b) VALP Update: Advised the publication of the updated VALP has been postponed to September to enable further necessary research to take place.</p> <p>c) Grass Cutting email: All agreed that the verge opposite Church Road on the corner of Worminghall Road was in desperate need of cutting – this has been escalated to the LAT but still not been done. CH offered to escalate to Bucks CC to arrange ASAP.</p>	<p style="text-align: right;"><i>LA</i></p> <p style="text-align: right;"><i>MA/ND</i></p> <p style="text-align: right;"><i>ND</i></p> <p style="text-align: right;"><i>ND</i></p>

PREPARED BY: CLERK TO THE COUNCIL

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339.		<p>Meetings Attended on behalf of the Parish Council in the period</p> <p>LAF Meeting: RB confirmed minutes from the LAF meeting were previously circulated to the PC for consideration. No action required.</p>	
340.		<p>Planning</p> <p>No Planning applications were received in the month</p>	
341.		<p>Open Forum for Parishioners (under adjournment)</p> <p>3 x residents present – the following items were raised:</p> <ul style="list-style-type: none"> • There is a large tree on the left hand corner (going out of the village) opposite the pond that requires attention. It was agreed that the canopy needs to be raised – LA agreed to report this to Bucks CC. • The issue of car parking safety was raised, specifically the corner of Bridge Road & Sheldon Road (opposite the bus stop outside the School). When cars are parked on this corner & close to the junction, it is very dangerous when turning from Bridge Road as you cannot see to pull out of the junction. LA to request white lines to be painted & ask advice from the PCSO. 	<p>LA</p> <p>LA</p>
		Project Updates	
342.		Village Maintenance & Landscaping	
a)	323c)	ROSPA – quotes from Got It Covered: ND to investigate quotes to repair individual items & chase for more detailed quotes. C/F	C/F ND
b)	327d)	Annual maintenance schedule: Further work required to confirm more detailed quotes C/F for next meeting.	C/F ND
343.		Highways & Byways	
a)	328a)	Defibrillator (AED): Training took place as advertised – 3 people attended.	CLOSE
b)	328b)	<p>Footpaths:</p> <ul style="list-style-type: none"> • ND to resend letter to Court Farm to confirm the replacement of the stile opposite the Rising Sun pub on Worminghall Road • ND to add the mowing & trimming of hedges of the footpath from Church Road to Bridge Road to Got It Covered quotes. 	<p>ND</p> <p>ND</p>
c)	295d)	MVAS: C/F for Got It Covered quote to take on the monthly relocation of & charging of the battery for the MVAS	C/F
344.		Communication & Publicity	
a)	329a)	<p>Emergency Planning (EP):</p> <ul style="list-style-type: none"> • AB confirmed that the first meeting of the EP committee took place on Saturday 17th June & was attended by 6 people willing to commit to the project. • Next meeting to be scheduled for September to discuss & agree documentation & process 	AB
b)		Ickford Informer: C/F as BK not present at the meeting to discuss alternative printing / layout options.	C/F BK

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345.		Village Organisations & "Institutions"	
a)	330a)	Sports Pavilion & Recreation Ground: <ul style="list-style-type: none"> • LA is in the process of applying for grant funding from the Big Lottery Fund • LA shared concern about the security of the Pavilion building. The PC agreed that the locks should be replaced with a combination lock – approved spend of up to c£300. LA to arrange. 	<i>LA</i>
b)	330b)	Allotment Society: <ul style="list-style-type: none"> • ND confirmed that there is currently no waiting list for an allotment • There is currently 1 vacant plot • The allotments are not insured separately but are covered under the PC general insurance policy • Jim Green presented the allotment agreement that is drawn up & signed by any tenant of the allotments 	<i>CLOSE</i>
c)	330c)	Ickford Village Show <ul style="list-style-type: none"> • LA confirmed that this has been postponed to 2018 • It was agreed that PC donation would be considered at a later, appropriate date for 2018. 	
346.		The next meeting was agreed as Tuesday 5th September 2017.	

The meeting closed at 10.15pm

All supporting documentation referred to in the minutes above can be found on the Parish Council section of the website www.ickfordcommunity.wordpress.com and in the files held by the Parish Clerk.

Signed:

Date: