

## Minutes of the Meeting of Ickford Parish Council

**Held on 10<sup>th</sup> April 2018 at 7.30pm at Ickford Village Hall**

**Present:** Councillor Barbara Kolbert (BK) Vice-Chair  
 Councillor Andrew Brunet (AB)  
 Councillor Ruth Baker (RB)  
 Councillor Martin Armitstead (MA)  
 Pat Pointer (PP) Parish Clerk

Mr M Rand (MR) AVDC Councillor  
 Mr C Harris (CH) BCC Councillor

| Agenda Item No.       | Previous Item No. | Subject  |                                 |             |              |                  |            |        |       |               |    |          |                                |     |       |        |                       |          |          |                         |     |       |        |                      |     |          |                            |     |       |        |      |   |            |                                 |     |       |        |     |            |            |                          |    |       |       |              |  |  |  |  |  |                  |                        |
|-----------------------|-------------------|--|---------------------------------|-------------|--------------|------------------|------------|--------|-------|---------------|----|----------|--------------------------------|-----|-------|--------|-----------------------|----------|----------|-------------------------|-----|-------|--------|----------------------|-----|----------|----------------------------|-----|-------|--------|------|---|------------|---------------------------------|-----|-------|--------|-----|------------|------------|--------------------------|----|-------|-------|--------------|--|--|--|--|--|------------------|------------------------|
| 437                   | 421               | <b>Apologies and approval of absences:</b><br>Louise Arnold (LA) Chairperson, Peter Jordain (PJ) Parish Councillor   | <i>PP</i>                       |             |              |                  |            |        |       |               |    |          |                                |     |       |        |                       |          |          |                         |     |       |        |                      |     |          |                            |     |       |        |      |   |            |                                 |     |       |        |     |            |            |                          |    |       |       |              |  |  |  |  |  |                  |                        |
| 438                   | 422               | <b>Confirmation of previous minutes:</b><br>The minutes of the last meeting held on <a href="#">13<sup>th</sup> March 2018</a> were agreed and as a true record and signed off by the Vice Chairperson   | <i>ALL</i>                      |             |              |                  |            |        |       |               |    |          |                                |     |       |        |                       |          |          |                         |     |       |        |                      |     |          |                            |     |       |        |      |   |            |                                 |     |       |        |     |            |            |                          |    |       |       |              |  |  |  |  |  |                  |                        |
| 439                   | 423               | <b>Declaration of Interest</b><br>None   | <i>ALL</i>                      |             |              |                  |            |        |       |               |    |          |                                |     |       |        |                       |          |          |                         |     |       |        |                      |     |          |                            |     |       |        |      |   |            |                                 |     |       |        |     |            |            |                          |    |       |       |              |  |  |  |  |  |                  |                        |
| 440                   | 424               | <b>Requests for dispensations</b><br>None  | <i>ALL</i>                      |             |              |                  |            |        |       |               |    |          |                                |     |       |        |                       |          |          |                         |     |       |        |                      |     |          |                            |     |       |        |      |   |            |                                 |     |       |        |     |            |            |                          |    |       |       |              |  |  |  |  |  |                  |                        |
| 441                   | 425               | <b>New Parish Councillor</b><br>No applications received BK to put in the Informer this month  | <i>PP/BK</i>                    |             |              |                  |            |        |       |               |    |          |                                |     |       |        |                       |          |          |                         |     |       |        |                      |     |          |                            |     |       |        |      |   |            |                                 |     |       |        |     |            |            |                          |    |       |       |              |  |  |  |  |  |                  |                        |
| 442                   | 426               | <b>Finance</b><br><b>a) Drawn cheques at meeting for 10<sup>th</sup> April 2018</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Payee</th> <th style="text-align: center;">Invoice No.</th> <th style="text-align: center;">Invoice Date</th> <th style="text-align: center;">Item</th> <th style="text-align: center;">Cheque No.</th> <th style="text-align: center;">Period</th> <th style="text-align: center;">Total</th> </tr> </thead> <tbody> <tr> <td>Mrs P Pointer</td> <td style="text-align: center;">06</td> <td style="text-align: center;">10/04/18</td> <td>Salary/Home allowance/Expenses</td> <td style="text-align: center;">644</td> <td style="text-align: center;">March</td> <td style="text-align: right;">414.30</td> </tr> <tr> <td>Connell Marketing Ass</td> <td style="text-align: center;">03289601</td> <td style="text-align: center;">31/03/18</td> <td>NP – Vision for Ickford</td> <td style="text-align: center;">645</td> <td style="text-align: center;">March</td> <td style="text-align: right;">387.59</td> </tr> <tr> <td>Ickford Village Hall</td> <td style="text-align: center;">300</td> <td style="text-align: center;">31/03/18</td> <td>Annual Village Hall Rental</td> <td style="text-align: center;">646</td> <td style="text-align: center;">March</td> <td style="text-align: right;">300.00</td> </tr> <tr> <td>BALC</td> <td style="text-align: center;">0</td> <td style="text-align: center;">April 2018</td> <td>Annual Subscription and LCR Mag</td> <td style="text-align: center;">647</td> <td style="text-align: center;">April</td> <td style="text-align: right;">119.07</td> </tr> <tr> <td>EON</td> <td style="text-align: center;">H15A1C9F47</td> <td style="text-align: center;">02.04.2018</td> <td>Street Light Electricity</td> <td style="text-align: center;">DD</td> <td style="text-align: center;">April</td> <td style="text-align: right;">63.27</td> </tr> <tr> <td style="text-align: center;"><b>Total</b></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td style="text-align: right;"><b>£1,284.23</b></td> </tr> </tbody> </table><br><b>b) To agree Accounts &amp; Bank Reconciliation for March 2018</b><br>This will be agreed and signed at May 2018 meeting along with the Bank Reconciliation for April 2018 – as a mistake was noticed and needs to be rectified. | Payee                           | Invoice No. | Invoice Date | Item             | Cheque No. | Period | Total | Mrs P Pointer | 06 | 10/04/18 | Salary/Home allowance/Expenses | 644 | March | 414.30 | Connell Marketing Ass | 03289601 | 31/03/18 | NP – Vision for Ickford | 645 | March | 387.59 | Ickford Village Hall | 300 | 31/03/18 | Annual Village Hall Rental | 646 | March | 300.00 | BALC | 0 | April 2018 | Annual Subscription and LCR Mag | 647 | April | 119.07 | EON | H15A1C9F47 | 02.04.2018 | Street Light Electricity | DD | April | 63.27 | <b>Total</b> |  |  |  |  |  | <b>£1,284.23</b> | <i>PP</i><br><i>PP</i> |
| Payee                 | Invoice No.       | Invoice Date   | Item                            | Cheque No.  | Period       | Total            |            |        |       |               |    |          |                                |     |       |        |                       |          |          |                         |     |       |        |                      |     |          |                            |     |       |        |      |   |            |                                 |     |       |        |     |            |            |                          |    |       |       |              |  |  |  |  |  |                  |                        |
| Mrs P Pointer         | 06                | 10/04/18   | Salary/Home allowance/Expenses  | 644         | March        | 414.30           |            |        |       |               |    |          |                                |     |       |        |                       |          |          |                         |     |       |        |                      |     |          |                            |     |       |        |      |   |            |                                 |     |       |        |     |            |            |                          |    |       |       |              |  |  |  |  |  |                  |                        |
| Connell Marketing Ass | 03289601          | 31/03/18   | NP – Vision for Ickford         | 645         | March        | 387.59           |            |        |       |               |    |          |                                |     |       |        |                       |          |          |                         |     |       |        |                      |     |          |                            |     |       |        |      |   |            |                                 |     |       |        |     |            |            |                          |    |       |       |              |  |  |  |  |  |                  |                        |
| Ickford Village Hall  | 300               | 31/03/18   | Annual Village Hall Rental      | 646         | March        | 300.00           |            |        |       |               |    |          |                                |     |       |        |                       |          |          |                         |     |       |        |                      |     |          |                            |     |       |        |      |   |            |                                 |     |       |        |     |            |            |                          |    |       |       |              |  |  |  |  |  |                  |                        |
| BALC                  | 0                 | April 2018   | Annual Subscription and LCR Mag | 647         | April        | 119.07           |            |        |       |               |    |          |                                |     |       |        |                       |          |          |                         |     |       |        |                      |     |          |                            |     |       |        |      |   |            |                                 |     |       |        |     |            |            |                          |    |       |       |              |  |  |  |  |  |                  |                        |
| EON                   | H15A1C9F47        | 02.04.2018   | Street Light Electricity        | DD          | April        | 63.27            |            |        |       |               |    |          |                                |     |       |        |                       |          |          |                         |     |       |        |                      |     |          |                            |     |       |        |      |   |            |                                 |     |       |        |     |            |            |                          |    |       |       |              |  |  |  |  |  |                  |                        |
| <b>Total</b>          |                   |  |                                 |             |              | <b>£1,284.23</b> |            |        |       |               |    |          |                                |     |       |        |                       |          |          |                         |     |       |        |                      |     |          |                            |     |       |        |      |   |            |                                 |     |       |        |     |            |            |                          |    |       |       |              |  |  |  |  |  |                  |                        |

PREPARED BY: CLERK TO THE COUNCIL

Pat Pointer, 15 Ashfield Rise, Oakley Aylesbury Bucks HP18 9QA

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|-----|-----|--|--|
| 443 | 427 | <p><b>To consider correspondence and other communications received since last meeting</b></p> <p>a) <b>Buckinghamshire Playing Fields</b> – Clerk confirmed she had sent the link to the website for BPF to all councillors, and also had received an email from BPF, informing her that all members were volunteers and it would be at there next meeting they would be able to put together a list of benefits for being a member of the BPF. It was agreed by all to wait until we have received this before deciding to pay the annual membership fee.</p> <p>b) <b><u>AVDC unitary announcement (email) and is anyone attending one of the meetings?</u></b> Clerk asked all present if anyone could attend the Unitary meeting on behalf of IPC, but unfortunately no one is available. Clerk to inform AVDC<br/>A discussion took place as to Councillors opinion’s on the Unitary proposal. Mainly Councillors felt that it will go ahead whatever the opinion of local Parish Councils are. (CH) reported that he had been involved in a unitary program in London and after experiencing it himself he believes it works better. It was also reported that a decision wont be made for 5-6 weeks and could be two years in the making if it goes ahead.</p> <p>c) <b>Express Action Group for Cambridge Bypass – any reaction to the meeting?</b><br/>A discussion took place with regards to Councillors opinions on the up and coming Cambridge Bypass. MR announced that at this stage Parish Councils will not be asked for their opinion, likely that will come when the Paper is ready for consultation. MR thinks that Route B will likely be supported. They are hoping for completion of the bypass by 2025 and the authorities have only been given 3 to 4 weeks to get their views in on the 3 proposed routes. Discussion took place as to whether Ickford should have their own Action Group with regards to the Bypass. It was agreed that if this is to happen it would have to be run by someone outside of the Parish Council. BK agreed to put information in the Informer with regards to the village forming a group. Clerk will pass what posters she has received from the Cuddington Action Group to BK</p> <p>d) <b><u>Clerks proposal for online banking for Ickford Parish Council</u></b><br/>Clerks proposal for online banking will be on next months Agenda so all Parish Councillors have a chance to read her proposal.</p> <p>e) <b>Report on the School providing the paper for printing the <i>Informer in the future and charging IPC for one ream per month with printing costs.</i></b><br/>BK asked if there is any objection to her asking if the photocopy paper can be bought from the school, as she is finding buying the paper and storing it at home becoming harder as the paper is getting damp. All agreed they had no objection to asking the school, although last time we asked they were not in agreement to do this. Another alternative could be if the school would allow us to store our own paper at the school. BK will report back at next meeting</p> | <p>PP</p> <p>PP</p> <p>BK</p> <p>BK/PP</p> <p>PP</p> <p>BK</p> |
| 444 | 428 | <p><b>To report on meetings attended on behalf of the Parish Council:</b><br/>Buckinghamshire Community Funding Fair 12:30 to 5pm Wednesday 14<sup>th</sup> March 2018. BK reported that this was a very interesting Fair, and learnt a lot regarding funding.</p> <p><b>Future meetings/training to be attended on behalf of Parish Council:</b><br/>Meetings regarding a single county-wide unitary for Bucks<br/>5.30pm to 7.30pm on Wednesday 18 April at Buckingham Community Centre, Cornwalls Meadows, Buckingham.</p>  |  |

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|     |     | 5.30pm to 7.30pm on Tuesday 24 April in the Diamond Room, The Gateway (AVDC offices) Gatehouse Rd., HP19 8FF  |     |
| 445 | 429 | <b>Planning</b><br>To discuss planning applications and make recommendations and to include to those planning applications received after this agenda is published if urgent  |     |
|     |     | <b>Outstanding Planning:</b><br><a href="#">18/00322/APP 49 Sheldon Road</a> Awaiting Decision<br><a href="#">18/00326/APP The Grange Barns</a> , Awaiting Decision<br><a href="#">18/00476/APP 6 Worminghall Road</a> – Awaiting Decision<br><b>MR gave the Councillors an update on the 3 Planning Applications for new houses:</b><br><b>17/02516/AOP</b> – There are a number of concerns for this application relating drainage, landscape, visual amenity and impact on settlement character. We are concluding discussions with technical consultees to enable the planning balance to be undertaken. The applicant will be advised shortly of these concerns and provided an opportunity to respond. If these potentially insurmountable concerns are not overcome, then we would proceed to determination.<br><b>17/00352/AOP</b> – There is an appeal against non-determination, but no start date from Planning Inspectorate, which is why it is still showing as ‘pending decision’ on our website. A S106 has been requested. Scott is working on preparing a delegated report that sets out that, had we been in a position to determine, what our recommendation would have been. He is also responding to their grounds of appeal, which will be undertaken in line with the Planning Inspectorate<br><b>17/03322/AOP</b> – this has not been reallocated as yet as we are negotiating with the applicant, but any correspondence has been redirected to Claire Bayley. Claire has set out the AVDC position on the application, as requested by the applicants before issuing a decision. Claire held a telecom with the developers last week, and agreed to discuss the drainage matter further with BCC SUDS team, which happened this morning. BCC will be coming back to the developer with some further comments. If we receive any formal updated comments, they will be published on our website.<br><b>Approved since March meeting:</b><br>None | ALL |
| 446 | 430 | <b>Open Forum for Parishioners:</b> (under adjournment) 4 Parishioners attended   |     |
|     |     | <b>Vina Parmar</b> said she wished to speak with regards to her dilemma with the situation of the Shop and Post Office and gave the members of the Parish Council who are also members of the IVSA Ltd to leave the meeting if they wished. The 3 Parish Councillors who are members of the IVSA agreed they would like to stay. Ms Parmar informed all that the Post Office will be closing on 25 <sup>th</sup> April 2018 and she would send a copy of the official letter from the Post Office to the PC as soon as she has received it. She went on to inform all that the shop will be closing on 30 <sup>th</sup> April 2018. She said this is due to the fact that her rent has been raised by 60% by IVSA Ltd and that with this in mind she feels she can no longer run a viable business due to the increase. As her lease is not up until 2023 she feels she will have to go and get a full time job to support the payment increase. She informed all that she does have a solicitor acting on her behalf, but at present the Post Office and Shop will be closed on the dates given.<br>Whilst the PC appreciated Ms Parmar coming along to the meeting to inform all and to explain everything, unfortunately the Parish Council can not comment on this situation as it does not involve them. Ms Parmar agreed and said that she just   |     |

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|            |            |  |           |
|------------|------------|--|-----------|
|            |            | wanted the PC to know the situation from her point of view. Two other residents from the village attended the meeting in support of Ms Parmar.   |           |
| <b>447</b> | <b>431</b> | <b>Village Maintenance and Landscaping</b>   |           |
| a)         | 431a)      | ROSPA: Clerk reported that she has not yet received a quote from Emily Davis to finish the zip wire work. She will contact her again.  | PP        |
| b)         | 431b)      | <a href="#">Annual maintenance schedule</a> : Clerk reported the price of the <a href="#">Quotation for Gully cleaning</a> . To carry forward to next meeting.<br>Discussion to take place re Liability Insurance – Clerk not heard back from Emily Davis regarding cost of £10M liability insurance.  | PP<br>PP  |
| c)         | 431c)      | Grass mowing – Clerk has confirmed with Cartwrights the contract for the new seasonings grass cutting. Cartwright’s to inform Clerk when the starting date will be.  | PP        |
| d)         | 431d)      | <b>Action for Snow Clearing &amp; Road Gritting During Adverse Weather</b><br>RB contacted Mr Crawford, who is getting a key cut so the goods bought can be stored.<br>It was agreed for all Parish Councillors to write a list of their suggestions on procedures for action during adverse weather and to send to the Clerk who will make a list for next month’s meeting.   | RB<br>ALL |
| <b>448</b> | <b>432</b> | <b>Highways and Byways</b>   |           |
| a)         |            | <b>Footpaths:</b> <ul style="list-style-type: none"> <li>It was agreed for Clerk to contact the Rambling Society Mr Bill Piers to thank him and accept the kissing gate and fitting for Court Farm, BK informed all that she had spoken with owner of Court Farm, who would like the kissing gate fitted. Clerk to also inform Mr Piers of the second stile that needs replacing on Mrs Ella May’s land and that the owners of Court Farm have already reported this to Rights of Way Department.</li> </ul> | PP        |
| b)         |            | MVAS recordings for <a href="#">March 2018 Worminghall Road</a><br>Clerk reported the costs of new posts would be £182 each. All agreed to go ahead and buy the two new posts for MVAS machine.  | PP<br>PP  |
| c)         |            | LA to report on update for white lines re Safety of parking on corner of Bridge / Sheldon Rd: Leave on agenda as LA on holiday.  | LA        |
| d)         |            | <b>Any new Street Light Repairs to report?</b><br>Clerk reported that the lamp at 30 Worminghall Road, should now be working and that part of the tree has been cut away by the contractors to allow the light to shine better. MA to check light is working and report to clerk, if it is working Clerk will take off agenda.   | MA/PP     |
| e)         | f)         | <b>“Go for Gold” Scheme</b><br>Leave on Agenda until the white lines are in place.   | LA        |
| <b>449</b> | <b>433</b> | <b>Communication and Publicity</b>   |           |
| a)         | 433a)      | Emergency Planning:<br><a href="#">Emergency Plan Document to be discussed</a><br>All agreed they needed more time to look the draft document so it was agreed to discuss at the next meeting.   | AB        |
| b)         | 433b)      | Neighbourhood Plan: up date from Martin Armitstead<br><a href="#">Update on spending of the grant funds.</a><br>MA reported that work on the logo is continuing. Also, the website is being created, Questionnaire will be ready shortly to send to each house in the village, and that the  | MA        |

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