

# Ickford Parish Council

## MINUTES OF MEETING

The Monthly meeting of Ickford Parish Council held on

Tuesday 12<sup>th</sup> February 2019 7.30pm,

**At Ickford Pavilion**

The meeting was open to all members of the public and the press.

Residents are welcome to attend and can address the meeting during Public Open Forum

| Agenda Item No. | Previous Item No. | Subject   |     |
|-----------------|-------------------|---|-----|
| 572             | 556               | <b>Present: B Kolbert (Chairperson) R Baker (Vice Chairperson) Louise Arnold, Peter Jordain, Martin Armitstead, J Quickendon (Parish Councillors) P Pointer (Parish Clerk) M Rand (AVDC Councillor)</b><br><b>1 Resident</b><br><b>2 members of Neighbourhood Plan Committee</b><br><b>W Richards – Village Hall Representative.</b>  | PP  |
| 573             | 557               | <b>Apologies and approval of absences:</b><br>None  | PP  |
| 574             | 558               | <b>The minutes</b> from the last Parish Council meeting, held on Tuesday 11 <sup>th</sup> December 2018 were agreed and signed  | ALL |
| IT              | 559               | <b>To receive declarations of interests</b><br>Any councillor with an interest in any village association must declare at this point of the meeting - this includes any shareholding of any kind.   | ALL |
| 576             | 560               | <b>To consider requests for dispensations</b><br>None   | ALL |
| 586             | (a)               | <b>Neighbourhood Plan (Item brought forward on Agenda)</b><br>MA had circulated a copy of the draft Neighbourhood Plan to all Councillors before the meeting this evening. MA thanked all for the comments he had received and assured all that the comments will be incorporated into the document at the next Neighbourhood Plan meeting. He reminded all that there is still a long process to go. MA also informed all that the draft document had been sent to AVDC and that they have replied this evening and confirmed their recommendation. MA continued that the next process will be that the document goes to Village Residents and Landowners, and explained because of the cost of producing the draft document for the whole village, it has been decided to have copies available at different locations in the village (shop/pub/school etc) for all residents to be able to access and read. When this has been completed the document will then be returned to AVDC for statutory consultation and then it would be sent to the Inspector (examiner). MA said that the NP committee would hope to complete all processes by September 2019. Discussions took place with regards to “Giving the village a voice “as to what majority of residents wanted for the NP, and it was pointed out that this had been covered in the questionnaire that was circulated throughout the village. MA pointed out that people may not agree with the majority of views mentioned but he asked all to remember that the views <b>ARE</b> the majority views of village residents with results being taken from the questionnaire replies.<br><b><u>It was proposed by B Kolbert and seconded by P Jordain that</u></b><br><b><u>The Parish Council endorse the Current draft Neighbourhood Plan to go to Public Consultation, subject to the amendments to be made by the steering committee.</u></b><br><b><u>All Councillors voted to agree</u></b> | MA  |

PREPARED BY: CLERK TO THE COUNCIL

Pat Pointer, 15 Ashfield Rise, Oakley Aylesbury Bucks HP18 9QA

Phone: 01844 237067

Email: ickfordpcclerk@gmail.com

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| 577 | 561 | <p><b>Any update on Applications for New Councillor?</b><br/>BK said that she was still in talks with resident who was interested in becoming a PC and that she had agreed to give the person a copy of the minutes from this evening meeting to have a look through.</p>  | <i>ALL</i> |
| 578 | 562 | <p><b>Finance</b></p> <p>a) <b>To draw cheques for January Invoices</b></p> <p>i) <b>To be noted two cheques were written mid month in January as urgent payments:</b><br/>Thames Water - £53.92<br/>Ms S Chapman - £1,200 (this was for invoice issued in March 2018, but had not been paid. Consultancy fee for Neighbourhood Plan</p> <p>b) <b><u>To agree accounts and bank reconciliation</u></b></p>   | <i>PP</i>  |
| 579 | 563 | <p><b>Precept for 2019</b></p> <ul style="list-style-type: none"> <li>• Precept has been sent to AVDC and confirmation of receipt been confirmed</li> </ul>  | <i>TOA</i> |
| 580 | 564 | <p><b>To report on meetings attended on behalf of the Parish Council:</b><br/>LAF Meeting – 13<sup>th</sup> December 2018 RB attended. It was noted that D Smith is moving on from being LAT for Ickford.</p> <p><b>Future meetings/training to be attended on behalf of Parish Council:</b><br/>Space Hive – 28<sup>th</sup> February 2019 3pm to 5pm Aylesbury Waterside Theatre- Discussion on Vale Funding up to £5k<br/>1<sup>st</sup> March 2019 – Mental Health Training – Baptist Church, Long Crendon 12.30 to 16.30pm<br/>LAF Meeting 12<sup>th</sup> March 2019 – Bernard Hall, Cuddington<br/>LAF Meeting 1<sup>st</sup> July 2019 – Village Hall, Oakley</p>  | <i>RB</i>  |
| 581 | 565 | <p><b>Planning</b><br/>To discuss planning applications and make recommendations and to include to those planning applications received after this agenda is published if urgent</p>   |            |
|     |     | <p>a) <b>Planning Application and letter drafted to send to the appeal.</b><br/>17/03322/AOP Land at and to rear of 42 Worminghall Road – <b>APPEAL LODGED – letter sent on 18/12/2018- APPEAL DECISION – NON-DETERMINATION</b><br/><b><u>It was reported that Public Meeting will take place on July 16<sup>th</sup> 2019 – this will need to be attended.</u></b></p> <p>b) <b>New Planning</b><br/><b>19/00114/APP- ICKFORD</b><br/>Land adjacent to 18-24 Sheldon Road, Ickford</p> <p>c) Creation of 3 no. parking bays including 1 no. disabled bay- circulated to Counsellors – no objects – to be returned to AVDC</p> <p><b>Outstanding Planning:</b><br/><b>18/04023/APP – ICKFORD</b><br/>41 Worminghall Road, Ickford HP18 9JB<br/>Single storey rear extension Part Retrospection waiting Councillors comments<br/><i>Minor amendments added 30 January 2019</i><br/><i>Changes to fenestration and material to regulate retrospective works with plans of:</i></p> <ul style="list-style-type: none"> <li>• <i>Small window in the Ground Floor of the south-west side elevation relocated</i></li> <li>• <i>Omission of rear Juliet balcony and replaced with window</i></li> <li>• <i>Change to slate roof tiles</i></li> </ul> <p><i>AVDC do not feel that it would be appropriate to undertake a further round of consultation on these amendments, which they consider to be minor in nature.</i></p> | <i>ALL</i> |

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|            |            | <p><b>18/04017/APP ICKFORD</b><br/>36 Golders Close, Ickford HP18 9JA<br/>Single storey rear extension no objection - waiting AVDC decision</p> <p><b>18/03669/APP – The Grange Barns Church Road, Ickford HP18 9HZ</b><br/>Variation of condition 2 in accordance with planning permission 02/03413/APP<br/>This application seeks to amend the current planning permission (02/03413/APP) to provide specialised living accommodation for a disabled family member and improve views of the surrounding countryside. (waiting decision AVDC)</p> <p>d) 17/02516/AOP Land off Turnfields Ickford – waiting Decision AVDC</p> <p>e) <b>Approved since December 11<sup>th</sup> 2018</b><br/>None</p> <hr/> <p><b>106 Funding for Application 17/03322 Land at rear of 42 Worminghall Road.</b><br/>Discussion re Joe Houston’s email re 106 funding and the quotations (or best estimates) These have now been sent to J Houston.</p> |  |
| <b>582</b> | <b>566</b> | <b>Open Forum for Parishioners:</b> (under adjournment)   |  |
|            |            | 15 minutes are available if requested for parishioners to address the Council on any local issues. No residents wished to participate.  |  |
| <b>583</b> |            | <b>Oxford/Cambridge Expressway</b>  |  |
|            |            | <p>a) Clerk has a copy of the Brochure from Highways on what is proposed and has sent this to all Councillors by email.</p> <p>b) MA has emailed all the link for the petition opposing the Expressway</p> <p>c) Clerk has emailed Councillors with Oxford City Councils unanimous vote to oppose the expressway.</p> <p>Clerk was asked to contact local parish councils with regards to their views on the Oxford/Cambridge Expressway. She was also asked to contact Tamsin Woods for an update, and to contact Horton cum Studley Parish Council and ask for their views. It was agreed that we need to make the village residents more aware of the possible outcome of where the road will be placed as at present there are two options being put forward, but no decision on which route will be taken has been made.</p>   | <i>PP</i>  |
| <b>584</b> | <b>567</b> | <b>Village Maintenance and Landscaping</b>  |  |
|            | a)         | <p><b>ROSPA:</b><br/><b>Playground area</b><br/>Has the tree been cut back in The Playing Field? No it had not been cut back at the time of the meeting. Clerk to chase</p>   | <i>PP</i>  |
|            | b)         | <p><b>Playing Field Area:</b><br/><b>None</b><br/><b>Anything new to report?</b><br/>Bus Shelter for the stop near the pond – to be added to Projects? It was agreed to get prices on cost of Bus Shelter for the March meeting.</p>  | <i>RB</i>  |
|            | c)         | <p><a href="#">Annual maintenance schedule:</a><br/><b>Village Matters:</b><br/><b>Hedges:</b><br/>Hedge belonging to the Garage Owner – Ask Patrick to do this.<br/>Orange barriers have been removed. The sign is still in playing field. Grit bins have been reported as filled.<br/><b>Any other Village Matters?</b><br/>School Parking and safe driving – Discussion took place re parking at school and safe driving. After discussions took place regarding bad parking opposite Bridge Road and School Parking, it was agreed that the Parish Council cannot monitor or be</p>   | <i>PP</i><br><i>PP</i><br><i>PP</i><br><i>JQ</i> |

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|            |            | <p>held responsible for people parking badly in the village, meaning parking opposite junction of Bridge Road and Sheldon Road, it was also agreed that since the new lines have been added outside the school, this has improved the parking, but it was agreed that this could be helped further if parents were to park off road in the Pavilion carpark for dropping and picking up hours at the school. It was suggested a letter to parents could be sent from the school, or a notice added to The Informer asking for parents to do this.</p> <p>Acknowledgement of email sent from Mr &amp; Mrs Bowen re- 39 Worminghall Rd, garage subsidence.</p> <p>Discussion on outdoor cinema for village event at playing field in the summer – Clerk to get a costing for this for March meeting.</p>  | <p><i>ALL</i></p> <p><i>ALL</i><br/><i>BK</i></p> <p><i>TOA</i></p> <p><i>PP</i></p> |
|            | <b>d)</b>  | <p><b>Action for Snow Clearing &amp; Road Gritting During Adverse Weather</b></p> <p>Discussion on how the Grit Spreader use is going</p> <p>LA reported that the spreader has been used a couple of times and it has been noted that if snow and not ice, then the snow needs to be shovelled first for a better effect.</p> <p>It was discussed that the key is still being hunted down for the hut, so the spreader and salt can be stored there.</p>  | <i>PP</i>  |
| <b>585</b> | <b>568</b> | <b>Highways and Byways</b>  |  |
|            | <b>a)</b>  | <p><b>Footpaths:</b></p> <ul style="list-style-type: none"> <li>• Rights of way Survey has been emailed to all Councillors from the Clerk</li> <li>• Clerk to reported that work to be carried out by Patrick on Turnfields allotment footpath area has now been completed. The tree that needs cutting back by MVAS machine site in Bridge Road has been completed.</li> <li>• Discussion on the footpaths surfaces and if we can look at using sand to improve the surfaces whilst we are also getting some for the holes in the pavilion drive.</li> <li>• It was reported that the cost of sand for the footpath surfaces would be around £54. Discussions took place as to whether this would work.</li> <li>• Clerk asked if it was time to start Patrick on the footpaths around the village. It was agreed to put on March agenda, and a list of footpaths in order of work to be carried out decided at March meeting.</li> </ul> <p><b>Stiles &amp; Kissing Gates</b></p> <ul style="list-style-type: none"> <li>• <b>Clerk to report on contact with Mr Quarterly of Rycote Lane, Thame, with regards to the large muddy puddle at the Kissing Gate on Rocker Lane.</b> Clerk has not been able to get in touch with Mr Quarterly as despite her efforts to find the correct address or telephone number for him, she has been unable to do so. – RB said she will find on telephone number and inform the clerk.</li> </ul> | <i>ALL</i>   |
|            | <b>b)</b>  |   | <i>PP</i>  |
|            |            |   | <i>ALL</i>   |
|            |            |   | <i>ALL</i>   |
|            | <b>c)</b>  | <p><b>MVAS</b></p> <ul style="list-style-type: none"> <li>• Clerk to report on price of a Call out if MVAS machine was in need of repair compared to cost of Maintenance Service Contract</li> <li>• Readings</li> </ul>  | <p><i>PP</i></p> <p><i>PP</i></p>  |
|            | <b>d)</b>  | <p><b>Any new Street Light Repairs to report?</b></p> <p>Clerk to report on findings for new electricity supplier – Clerk reported that this is not as easy as expected because the Street Light Electricity is unmetered. She has sort advice from other Parish Clerks on this matter and has been advised that the best way to do this is through a “Broker” clerk as information for one broker and will find out cost of their services for March meeting</p>   | <i>PP</i>  |

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|            | e)         | <p><b>Highways:</b><br/> <b>Monitoring of parking in Turnfields</b><br/>           Clerk has asked PCOS to monitor the parking and report back.</p> <p>It was brought to the attention of the PC that at the End of Turnfields on right hand side land which belongs to the PC is in need of repair, it has always been used for parking for allotments and playing field Clerk asked to add to March Agenda</p> <p><b>Potholes:</b><br/>           Turnfields pothole has now been repaired – TOA</p> <p><b>Any new potholes to report?</b><br/> <b>None</b></p>   |            |
| <b>586</b> | <b>569</b> | <b>Communication and Publicity</b>  |            |
|            | a)         | <p><b>Neighbourhood Plan:</b><br/>           Any update to report? Item moved to beginning of the meeting</p>   | <i>MA</i>  |
| <b>587</b> | <b>570</b> | <b>Village Organisations and "Institutions"</b>   |            |
|            | a)         | <p><b>Sports Pavilion &amp; Car Parking:</b></p> <ul style="list-style-type: none"> <li>• Village Hall &amp; Pavilion and the need for working together. Mr Richards to attend meeting for discussion on Village Hall and Pavilion.<br/>           Mr Richards attended the meeting, were discussions took place with regards to the Village Hall and the Pavilion working together, as he did not think it right for village to compete for 2 Halls. His personal view was that the Pavilion and Village Hall should join and work together. He also said that he would like to highlight the fact that the Village Hall is losing money. He said the Village Hall has to be invested in to keep it up to date and at present the Car Park and Heating are in need of update. He also pointed out that the money made from the use of the hall only covers the cost, any monies for a new Car Park or heating would have to come from fund raising and grants. Mr Richards asked would the Parish Council agree to subsidise the Village Hall.<br/>           Mrs Arnold commented that the Pavilion is going to cover its own costs as the people running it are committed to give up their time to help it be a success, the aim of the Pavilion is to provide facilities for smaller needs than the village hall. She went on to say that there is a willingness to work together in the way that anything that is on a larger scale asked to be covered at the Pavilion will be passed to the Village Hall.<br/>           The Parish Council agreed to add a discussion on the Village Hall and if help can be given by the PC to the March Agenda.</li> <li>• To discuss the need to fill in potholes in the road leading to the pavilion and in the future for it to be gravelled. It was agreed to this being completed at a cost of £370.00.</li> <li>• Update on quotations for work on floor at Pavilion. No update</li> <li>• Update on correspondence with Mr N Crisp – No update – Clerk asked to send one final letter (recorded) asking for the VAT invoices.</li> <li>• Internet for the Pavilion – update – LA informed all that whilst she has had no official letter from LAF, she has been informed that they have agreed to fund WiFi and also to fund a table tennis table for the Pavilion.</li> </ul> | <i>ALL</i> |

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| 588 |  | <b>To agree the date of the next Ickford Parish Council Meeting</b><br><b>As:</b><br><b>Tuesday 12<sup>th</sup> March 2019 at 07.30pm</b><br><b>To be held in Ickford Pavilion</b> |  |
|-----|--|--|--|

**Time meeting ended: 09.47pm**